

**Minutes of March 5, 2019
Mayor and Board of Aldermen**

**MUNICIPAL DOCKET
REGULAR MEETING OF MARCH 5, 2019
THE MAYOR AND BOARD OF ALDERMEN
THE CITY OF LONG BEACH, MISSISSIPPI
5:00 O'CLOCK P.M. LONG BEACH CITY HALL, 201 JEFF DAVIS AVE.

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL AND ESTABLISH QUORUM**
- IV. ANNOUNCEMENTS; PRESENTATIONS; PROCLAMATIONS**
 - 1. Proclamation – Arbor Day
- V. AMENDMENTS TO THE MUNICIPAL DOCKET**
- VI. APPROVE MINUTES:**
 - 1. **MAYOR AND BOARD OF ALDERMEN**
 - a. February 19, 2019 – Regular & Public Hearing
 - b. February 19, 2019 – Executive Session
 - 2. **PLANNING & DEVELOPMENT COMMISSION**
 - a. February 28, 2019
 - 3. **PORT COMMISSION**
 - a. February 21, 2019
- VII. APPROVE DOCKET OF CLAIMS NUMBER(S):**
 - 1. 030519
- VIII. UNFINISHED BUSINESS**
 - 1. Library Board Appointment
- IX. NEW BUSINESS**
 - 1. Special Event Date Change – Chamber of Commerce; Touch A Truck
 - 2. Schedule Work Session – BP/MDA Project Identification
 - 3. Banner Placement Request – First Baptist Church; Vacation Bible School
- X. DEPARTMENTAL BUSINESS**
 - 1. **MAYOR'S OFFICE**
 - 2. **PERSONNEL**
 - a. Police Department – Disciplinary Action (1)
 - 3. **CITY CLERK**
 - a. Budget Amendment FY 2019 - Recreation
 - 4. **FIRE DEPARTMENT**
 - 5. **POLICE DEPARTMENT**
 - a. Surplus Property
 - 6. **ENGINEERING**
 - a. Amendment – Overstreet & Assoc; Topographic Study – Gateway Proj.
 - b. Amendment – Overstreet & Assoc; Harbor Dredging – Hurricane Nate
 - 7. **PUBLIC WORKS**
 - 8. **DERELICT PROPERTIES**
 - a. Rescind Action taken on 586 W Beach Blvd
- XI. REPORT FROM CITY ATTORNEY**
- XII. ADJOURN (OR) RECESS**

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Be it remembered that a regular meeting of the Mayor and Board of Aldermen, Long Beach, Mississippi, was begun and held at 5:00 o'clock p.m., Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, in said City, it being the first Tuesday in March, 2019, and the same being the time, date and place fixed by Laws of the State of Mississippi and ordinance of the City of Long Beach for holding said meeting.

There were present and in attendance on said board and at the meeting the following named persons: Aldermen Donald Frazer, Ronald Robertson, Bernie Parker, Timothy McCaffrey, Jr., Patricia Bennett, Deputy City Clerk Kini Gonsoulin, and City Attorney James C. Simpson, Jr.

Absent the meeting was Mayor George L. Bass, Aldermen Mark E. Lishen, and Kelly Griffin.

There being a quorum present sufficient to transact the business of the City, the following proceedings were had and done.

Alderman Frazer proclaimed February 21, 2019 as the 147th Anniversary of Arbor Day.

Alderman McCaffrey made motion seconded by Alderman Robertson and unanimously carried to approve the Regular and Public Hearing & Executive Session minutes of the Mayor and Board of Aldermen dated February 19, 2019, as submitted.

Alderman Robertson made motion seconded by Alderman McCaffrey and unanimously carried to approve the minutes of the Planning & Development Commission dated February 28, 2019, as submitted.

Alderman Robertson made motion seconded by Alderman McCaffrey and unanimously carried to approve the minutes of the Port Commission dated February 21, 2019, as submitted.

Alderman McCaffrey made motion seconded by Alderman Robertson and unanimously carried to approve payment of invoices listed in Docket of Claims number 030519.

The Library Board Appointment was tabled until the March 19, 2019 meeting.

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Alderman McCaffrey made motion seconded by Alderman Parker and unanimously carried to approve the date change request from Chamber of Commerce for Touch-A-Truck to be held on April 6, 2019.

Alderman Parker made motion seconded by Alderman Robertson and unanimously carried to schedule a work session to discuss projects for the BP/MDA Assistance program.

Alderman Parker made motion seconded by Alderman Robertson and unanimously carried to approve the following request from First Baptist Church to place banners:



LARUE STEPHENS, PH.D., PASTOR
JOHN MCCALL, MINISTER OF MUSIC
BRENDA DAVIS, MINISTER OF EDUCATION
JOHN JONES, STUDENT MINISTER

February 11, 2019

Board of Aldermen
City of Long Beach
P.O. Box 929
Long Beach, MS 39560

Dear Board,

We, First Baptist Church, Long Beach, would like to ask permission to put 3 banners around the city advertising our Vacation Bible School. Our Vacation Bible School is June 3-7, 2019. We would like to have the banners out from May 10 – June 6.

The following locations are requested:

- Railroad and Pineville intersection on the south side
- Railroad and Cleveland on the southeast corner
- Cleveland and Klondyke in the triangle – low to the ground so not to interfere with traffic.

Please let us know if there is any problem with the placing the banners. Thank you so much for the opportunity each year to advertise our Vacation Bible School.

Sincerely,

Brenda Davis

Brenda Davis
Minister of Education

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It came on for discussion the sidewalks at the new Urgent Care Facility to be built on Railroad Street. No action was taken.

Alderman Parker made motion seconded by Alderman McCaffrey and unanimously carried to approve Disciplinary Action of Officer Tim Griffin.

Alderman McCaffrey made motion seconded by Alderman Parker and unanimously carried to approve the following Budget Amendment for FY 2019, Recreation Department:

City of Long Beach
Budget Amendment Request

Fund Name	<u>General</u>	Date	<u>3/5/2019</u>
Department #	<u>435</u>	Budget Entry #	<u> </u>
Department Name	<u>Recreation</u>		

	Original Budget	Prior Amendments	This Amendment	Revised Budget
Landscaping/Beautification 435-613600	5,000	-	9,000	14,000
Recreation Grants 010-501500	-	-	(50,000)	(50,000)

Amendment to budget grant recieved from MDA for Recreation support

Amendment #10

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Alderman Robertson made motion seconded by Alderman McCaffrey and unanimously carried to approve the following items as surplus property in the Police Department:



Date: February 26, 2019
To: Mayor Bass
Board of Alderman
Re: Surplus Property

The attached list of property is no longer of use to our department or is no longer cost effective to maintain. Therefore, I am requesting that these items be declared as surplus property. Long Beach Auto Auction will be holding an auction in April 2019, and the surplus items will be auctioned at that time.

Thank you.

William Seal
Chief of Police

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Date: February 13, 2019
To: Chief W. Seal
From: Officer S. Dyess
Subject: Surplus Property

I am requesting that the below listed items be declared as surplus property:

Miscellaneous Items

ASP Baton
Black Hawk Taser Cartridges

Electronics

APC Battery backup / Model # BE350G S/N- 4B1623P16359
APC Battery Backup / Model # BE350U S/N- AB0347245382
Kodak Easy Share / Model# C330 S/N- KCGET53500692
Dell/ Model #1801FP S/N-MXOX11064832346UOZPL
Voice Stress Analysis Machine Dell Latitude Laptop S/N-BGTSYN1 (*shipped back for discount on new machine*)
Microsoft wireless keyboard S/N 0356100936143
Dell Keyboard M/N L100
Olympus VH-52 Ser# UVE002579
Dell Moitor /Model # 1708FPt S/N CnOKU789716187A8CAN8
USB computer mouse
Stinger DS LED HL flash light S/N: 063501 1115
OKI Mircoline 329 printer SER# AE920024467H0
APC Battery backup / Model # BE350G S/N- 4B0935P49041
Stream light flash light SL20 Ser# 49032
(5) Crown Vic Cage Partitions
(4) Rhino push bumpers
(1) Federal Signal Vista light bar
(1) Federal Signal Arjent SL light bar
(1) Decatur in car camera system (Serial # VGD-000825) DPSP 2575 DUI 11



Vehicles

2007 PT Cruiser Vin# 3C3JY45X37T580467 (**Drug Seizure Vehicle**)
2001 Ford Focus (white) Vin# 1FAFP33P91W249157 (**Drug Seizure Vehicle**)
2010 Volvo XC90 (Blue) Vin# YV4982CY3A1538391 (**Drug Seizure Vehicle**)
2007 Nissan Altima (Gray) Vin# 1N4AL21E57C115385 (**Drug Seizure Vehicle**)
2002 Ford Expedition (Black/White) Vin# 1FMPU16LX2LA95979
2008 Ford Crown Vic Vin# 2FAFP71V68X136354
2008 Ford Crown Vic Vin# 2FAFP71V88X136355
2008 Ford Crown Vic Vin# 2FAFP71VX8X136356
2008 Ford Crown Vic Vin# 2FAFP71V38X136358
2003 Ford Crown Vic V# 2FAFP71W53X21541
2003 Ford Crown Vic Vin# 2FAHP71W63X215422
2003 Ford Crown (Red) Vic Vin# 2FAHP71W24X166356
2005 Ford Crown Vic (Tan) Vin# 2FAFP71W05X104598
2005 Ford Taurus (Black) Vin# 1FAFP53U95A297486

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Alderman Robertson made motion seconded by Alderman McCaffrey and unanimously carried to approve the following Amendment 2019-3 to the contract with Overstreet & Associates:

161 Lameuse St., Suite 203
Biloxi, MS 39530
228-967-7137



630 Delmas Ave., Suite B
Pascagoula, MS 39567
228-967-7137

February 1, 2019

City of Long Beach
P.O. Box 929
Long Beach, MS 39560

**RE: Amendment 2019-3
Topographic Survey – Jeff Davis Gateway Project – Phase 2
City Engineering Services**

Ladies and Gentlemen:

We've attached a proposed amendment to the Master Services Agreement which allows for topographic surveying in support of the Jeff Davis Gateway project currently being performed by Christian Preus, Landscape Architect. This survey will obtain topographic information along the Highway 90 corridor generally from Jeff Davis Avenue to Nicholson Avenue.

This work will be performed in accordance with the requirements of the Master Services Agreement. We request your approval of this amendment so that the referenced project may proceed.

Sincerely,



David Ball, P.E.

DB:539
Attachment

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AMENDMENT NUMBER 2019-3 TO MASTER AGREEMENT BETWEEN
CITY OF LONG BEACH AND OVERSTREET & ASSOCIATES, PLLC.

It is agreed to perform the below described services in accordance with the provisions contained in the Master Agreement dated August 7, 2018:

A. SCOPE

- 1. Perform topographic survey along the Highway 90 corridor generally from Jeff Davis Avenue to Nicholson Avenue for the Jeff Davis Gateways project.

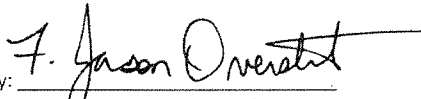
B. BASIS OF COMPENSATION & TIME OF COMPLETION

- 1. Fees for the above described services shall be made based on a lump sum basis as a percentage of the work completed.
- 2. Fees for the above described services will not exceed \$8,000 without further authorization by the City.
- 3. The work shall be completed within thirty (30) days of the contract execution. Time for performance may be extended on mutual agreement.

OWNER:
CITY OF LONG BEACH, MISSISSIPPI

ENGINEER:
OVERSTREET & ASSOCIATES, PLLC.

By: _____
George Bass
Mayor

By: 
F. Jason Overstreet, P.E.
President
MS PE #18601

Date Signed: _____

Date Signed: 3/1/2019

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Alderman Parker made motion seconded by Alderman McCaffrey and unanimously carried to approve the following Amendment 4 to the contract with Overstreet & Associates:

161 Lameuse St., Suite 203
Biloxi, MS 39530
228-967-7137



630 Delmas Ave., Suite B
Pascagoula, MS 39567
228-967-7137

March 1, 2019

City of Long Beach
P.O. Box 929
Long Beach, MS 39560

**RE: Proposed Amendments 4 (Dredging)
Smallcraft Harbor - Hurricane Nate Permanent Repairs**

Ladies and Gentlemen:

Please find attached a proposed amendment to the Master Contract between the City and Overstreet & Assoc. for permanent repairs within the Smallcraft Harbor. This amendment is for the dredging & debris removal necessary, along with the acquisition of the permit for this work. We appreciate your consideration and approval.

Sincerely,

A handwritten signature in black ink, appearing to read 'David Ball', is written over a horizontal line. Below the signature, the name 'David Ball, P.E.' is printed in a small, sans-serif font.

DB:1013-Master
Enclosure

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**AMENDMENT NUMBER 4 TO MASTER AGREEMENT BETWEEN
CITY OF LONG BEACH AND OVERSTREET & ASSOCIATES, INC.**

**LONG BEACH SMALLCRAFT HARBOR - HURRICANE NATE PERMANENT REPAIRS
(DREDGING)**

It is agreed to undertake the following work in accordance with the provisions contained in the Master Agreement dated August 21, 2018:

A. DESCRIPTION OF ASSIGNMENT

1. Engineer will provide Basic engineering services necessary to repair the damages caused by Hurricane Nate by sedimentation within the Harbor and entrance channel, along with other miscellaneous related repairs within the Long Beach Smallcraft Harbor. These services will include:
 - a. Any necessary location surveys.
 - b. Preparation of general drawings and any required bid documents, sufficient for a request for proposals to competitively bid and construct the project.
 - c. Acquisition of permits necessary for construction.
 - d. Assist City in soliciting and receiving quotes for the work in accordance with state law.
 - e. Provide professional oversight of the construction, including recommending payments.
2. In particular, the needed repairs include, but are not limited to:
 - a. Pre-dredging and post-dredging surveys to establish basis of payment.
 - b. Dredging affected areas to -8 MLW.
 - c. Removal of debris found by the Harbormaster's diver survey emailed to Engineer on June 21, 2018.
3. The construction cost of the needed repairs is currently estimated at approximately \$52,800.
4. Project funding will be through the FEMA Public Assistance program related to Hurricane Nate recovery for eligible repair costs, with Harbor Tidelands funds used for any local share.

B. PERIOD OF SERVICE

1. Engineer shall plan and prosecute the work to result in a completed set of documents necessary for the bidding process within 45 days of the execution of this Amendment.

C. BASIS OF COMPENSATION

1. Fees for the above described services will be in accordance with Exhibit C2 of the referenced Master Agreement, more particularly via the hourly rates included in Appendix 1 to Exhibit C.
 - a. Based on the current estimated construction cost of \$52,800 and utilizing FEMA "Curve B" in Appendix 1 to Exhibit C3, fees for Basic Services shall not exceed \$7,800.
2. For services of ENGINEER's Resident Project Representative and for Post-Construction Services, an amount equal to the cumulative hours charged to the Project by each class of ENGINEER's

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employees times Standard Hourly Rates for each applicable billing class for all Resident Project Representative services performed on the Project, plus Reimbursable Expenses and ENGINEER's Consultant's charges, if any.

- a. Fees for the above described construction services are estimated at \$5,600, which is based on part-time inspection, estimated at 20 hours per week for 4 weeks of construction. Additional inspection services per week can be provided upon Owner's request or as necessitated by a longer construction period.
- 3. Hourly fees where described above will be in accordance with the hourly rates recited on ATTACHMENT 1 to EXHIBIT C to the Master Agreement, subject to future adjustment as provided for in the Master Agreement.
- 4. Fees for services rendered under this Amendment will be separate from any other project.

OWNER:
CITY OF LONG BEACH, MISSISSIPPI

ENGINEER:
OVERSTREET & ASSOCIATES, P.L.L.C.

By: _____
George Bass; Mayor

By: F. Jason Overstreet
F. Jason Overstreet, P.E.; President

Date Signed: _____

Date Signed: 3/1/2019

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Alderman Robertson made motion seconded by Alderman Parker and unanimously carried to rescind the Board of Aldermen's actions taken on 586 W Beach Blvd. per the following request:

City Clerk's Office

Memo

To: Mayor & Board of Aldermen
From: Kini Gonsoulin, Finance Officer/Deputy City Clerk
Date: 2/28/2019
Re: Action Taken on 586 W Beach Blvd.

On February 5, 2019 the Board of Aldermen voted to assess cleaning fees and penalties of \$1,813.13 for the above property that was adjudicated on January 2, 2019.

The property owner contacted our office regarding the assessment, at which time it was discovered an error was made in the address used for notification. As per state statute, and upon the advice of City Attorney Jim Simpson, I would request that the decisions to adjudicate and assess fees and penalties be rescinded from this property.

If you have any questions, please feel free to contact me. Thank you.

Alderman Frazer recognized the City Attorney for his report, whereupon no action was required or taken.

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There being no further business to come before the Mayor and Board of Aldermen at this time, Alderman McCaffrey made motion seconded by Alderman Parker and unanimously carried to adjourn until the next regular meeting in due course.

APPROVED:

Alderman Donald Frazer, At-Large

Alderman Ronald Robertson, Ward 1

Alderman Bernie Parker, Ward 2

Alderman Kelly Griffin, Ward 3

Alderman Timothy McCaffrey, Jr., Ward 4

Alderman Mark E. Lishen, Ward 5

Alderman Patricia Bennett, Ward 6

Date

ATTEST:

Kini Gonsoulin, Deputy City Clerk

