MUNICIPAL DOCKET
REGULAR MEETING OF SEPTEMBER 19, 2017
THE MAYOR AND BOARD OF ALDERMEN
THE CITY OF LONG BEACH, MISSISSIPPI
5:00 O'CLOCK P.M. LONG BEACH CITY HALL, 201 JEFF DAVIS AVE.

* *

I. CALL TO ORDER
II. INVOCATION AND PLEDGE OF ALLEGIANCE
III. ROLL CALL AND ESTABLISH QUORUM
IV. PUBLIC HEARING
1. Zone Text Change-Change Section 123 to Townhouse Residential Uses
2. Zone Text Change-Add Section 123(a) Zero Lot Line Residential Uses
3. Zone Text Change-Amend Section 105 Chart of Uses
V. BIDS
1. Advertise-Public Works Annual Contracts
VI. ANNOUNCEMENTS; PRESENTATIONS; PROCLAMATIONS
1. Tom Sawyer, Brown & Brown of Mississippi, LLC-Workers Comp Renewal
VII. AMENDMENTS TO THE MUNICIPAL DOCKET
VIII. APPROVE MINUTES:
1. MAYOR AND BOARD OF ALDERMEN
a. September 5, 2017-Public Hearings; Regular
b. September 11, 2017-Recess
2. PLANNING COMMISSION
a. September 14, 2017
IX. APPROVE DOCKET OF CLAIMS NUMBER(S):
1. 091917
X. UNFINISHED BUSINESS
1. Appointment to Library Board, July 2017-2022; Expired Term of Mary Freeman
2. Three Appointments to Tree Board; July 2017-2021
XI. DEPARTMENTAL BUSINESS
1. MAYOR'S OFFICE
2. ENGINEERING
a. Sewer Rehabilitation – 2017 (Phase 1 – Inspection)
3. PERSONNEL
a. Water Department-(1) Step Increase
b. Library-(1) Resignation
c. Fire Department-(6) Step Increases
d. Police Department-(4) Step Increases; (1) New Hire
4. POLICE DEPARTMENT
a. Resolution and Oath of Office – Police Chief William A. Seal, III
b. Oath of Office – Assistant Police Chief Bruce G. Carver, Jr.
5. CITY CLERK
a. Special Event Application/Town Green Permit-Fred Walker Memorial-Jingle Bell Run 5K & Request to Reduce/Waive Fees
b. Special Event Application/Town Green Permit-CALB Fall Festival-Veterans Day Appreciation & Chili Cook-Off & Request to Reduce/Waive Fees
c. Special Event Application-CALB Kickball Tournament
d. Special Event Application/Town Green Permit-LBCOC Taste of Long Beach
e. Special Event Application-LBHS 2017 Bearcat Cross Country Classic
f. Special Event Application/Town Green Permit-Pink Heart Funds Walk of Hope
g. Certificate of Attendance-Municipal Court Clerk
h. Contract-Central Bidding/Central Auction House Electronic Bid and Reverse Auction Services Agreement
i. Revenue/Expense Report August, 2017
j. FY 2016-2017 Budget Amendments – Various Funds
k. Budget Amendments FY 2016-2017
6. DERELICT PROPERTIES-DISCUSSION/SCHEDULE PUBLIC HEARINGS
XII. REPORT FROM CITY ATTORNEY
XIII. ADJOURN (OR) RECESS

Be it remembered that three (3) public hearings before the Mayor and Board of Aldermen, Long Beach, Mississippi, were begun and held, at 5:00 o'clock p.m., Tuesday, the 19th day of September, 2017, in the Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, in said City, and the same being the time, date and place fixed by order of the Mayor and Board of Aldermen for holding said public hearings.

There were present and in attendance on said board and at the public hearings the following named persons: Mayor George L. Bass, Aldermen Donald Frazer, Bernie Parker, Timothy McCaffrey, Jr., Mark E. Lishen, Deputy City Clerk Kini Gonsoulin, and City Attorney James C. Simpson, Jr.

Absent from the meeting were Aldermen Ronald Robertson, Patricia Bennett, and Kelly Griffin.

There being a quorum present sufficient to transact the business of these public hearings, the following proceedings were had and done.

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The public hearings were called to order to consider zoning text changes in accordance with the Comprehensive Long Beach Unified Land Ordinance, as follows:

- Change Section 123: to Townhouse Residential Uses

Section 123: Townhouse Residential Uses

The purpose of this use is to provide for the development of moderate to high-density residential uses and structures in moderately spacious surroundings but so designed as to promote efficient land use, permit a more energy efficient arrangement of structures, protect environmentally sensitive areas, or provide more usable private or community open space; but so designed as to protect the health, safety and welfare of the public. In fulfilling the purpose of this use, the townhouse or row house concept may be used which permits the construction of single-family dwellings immediately adjacent to one another without side yards between the individual units. In order to allow any deviation from the following minimum requirements for these types of development, the developer must show evidence that such deviation is in the benefit of the public.

(a) Minimum lot area: The first 2 townhouse lots shall equal 4,000 square feet and each additional unit shall have 1,500 square feet. These minimums shall exclude any easement areas used for ingress/egress or private roads.
(b) Minimum lot width: Twenty (20) feet for townhouses, except that for corner lots the minimum shall be determined based on the minimum requirement for said district.
(c) Minimum front yard: The same as required for each district, except where the development contains units located on both sides of a street constructed by developer to the city's specifications. In this case the minimum front yard setback may be reduced to fifteen (15) feet.
(d) Minimum side yard: None for townhouses except on corner lots. Also, the minimum side yard required for the townhouse unit located at the end of a row of town houses shall be ten (10) feet from the exterior lot line.
(e) Minimum rear yard: Use district rear yard minimum.
(f) Maximum height: The maximum height is thirty-five (35) feet above the BFE.
(g) Maximum lot coverage: Coverage is limited to seventy-five (75%) percent for all structures.
(h) Maximum length of row: A row of townhouses shall not exceed two hundred twenty-five (225) feet. An open space of twenty (20) feet shall be provided between adjacent rows.
(i) Townhouses shall be constructed up to side lot lines without side yards and no windows, doors or other opening shall face a side lot line except that the outside wall of end units may contain such openings.
(j) Final plat: All plats shall be prepared in accordance with the Long Beach Subdivision ordinance.
(k) Owners association: Establishment of an owners' association shall be mandatory when any portion of the development is to be held in common or commonly maintained.
(l) Common areas: All areas of the site plan, other than individual "for sale" lots/units and public rights-of-way shall be shown and designated as "common area", the fee simple title to which shall be conveyed by the developer to the owners' association. Any common area shall not be further subdivided, developed or conveyed by the owners association, except where approved under the provisions of this ordinance. This stipulation shall be so stated in the declarations and noted on the final plat.
(m) All townhouse developments shall be subject to review and approval by the planning commission and the Board of Alderman.

- Add Section 123(a): Zero Lot Line Residential Uses

Section 123(a): Zero Lot Line Residential Uses

The purpose of this use is to provide for the development of moderate to high-density residential uses and structures in moderately spacious surroundings. Designed as to promote efficient land use; permit a more energy efficient arrangement of structures; protect environmentally sensitive areas; or provide more usable private or community open space. Said developments should be designed as to protect the health, safety and welfare of the public. This use may be fulfilled by the use of the zero lot line concepts which permits the construction of detached single-family dwellings on lots without a side yard requirement on one side of the lot. This use may also be used to separate an existing duplex along the common wall. In order to allow any deviation from the following minimum requirements for these types of development, the developer must show evidence that such deviation is in the benefit of the public.

(a) Site plans: Site plans for zero lot line developments shall show the locations of buildings and/or building sites, streets, drives, alleys, walks, parking, on-site recreation areas (if proposed), yards, the boundary of the development, maintenance easements and all common area.

(b) Minimum size of development:
  (1) Two (2) acres or more (see Chart of Uses)
  (2) Less than two (2) acres (see Chart of Uses)
  (3) No minimum in the case of separating an existing duplex that complies with this Section.

(c) Minimum lot area: Zero lot line dwelling units shall have 3,000 square feet.

(d) Minimum lot width: Thirty (30) feet for zero lot line houses, except that for corner lots the minimum shall be determined based on the minimum requirement for said district.

(e) Minimum front yard: The same as required for each district, except where the development contains units located on both sides of a dedicated street constructed by the developer in accordance with the Long Beach Subdivision ordinance. In this case the minimum front yard setback may be reduced to fifteen (15) feet. These setback requirements shall be used when private roads are proposed in the development.

(f) Minimum side yard: In zero lot line developments there shall be no minimum side yard required on one side and fourteen (14) feet on the opposite side. However, for corner lots the minimum side yard required shall be fourteen (14) feet. Also, the minimum side yard required for the dwelling located adjacent to a lot that is not a part of the zero lot line development shall be fourteen (14) feet.

(g) Minimum rear yard: Use district rear yard minimum.

(h) All setbacks shall be measured from the property line or the designated easement or common area line.

(i) Maximum height: The maximum height is thirty-five (35) feet from the adopted Base Flood Elevation.

(j) Maximum lot coverage: Coverage is limited to sixty-five (65%) percent for all structures.

(k) Zero lot line dwelling shall be constructed against the lot line on one side of a lot and no windows, doors or other openings shall be permitted on this side. Where adjacent zero lot line dwellings are not constructed against a common lot line, the builder or developer must provide for a perpetual wall maintenance easement of five (5) feet in width along the adjacent lot and parallel with such wall.

(l) Each zero lot line structure shall abut upon a dedicated public right-of-way. The exception to this requirement shall be a permanent road easement granted to each property owner which said easement allows access to a dedicated public right-of-way. A declaration will be attached to each warranty deed stating that the maintenance for said easement(s) shall be the responsibility of all property owners in development.

(m) Final plat: All plats shall be prepared in accordance with the Long Beach Subdivision ordinance.

(n) Owners association: Establishment of an owners' association shall be mandatory when any portion of the development is to be held in common.

(o) Common areas: All areas of the site plan, other than individual "for sale" lots/units and public rights-of-way shall be shown and designated as "common area", the fee simple title to which shall be conveyed by the developer to the owners' association. Any common area shall not be further subdivided, developed or conveyed by the owners association, except where approved under the provisions of this ordinance. This stipulation shall be so stated in the declarations and noted on the final plat.

(p) All zero lot line developments shall be subject to review and approval by the planning commission and Board of Alderman as designated in this ordinance.

- Change Section 105: Chart of Uses

M.B. 86
PUBHEAR/REG:09.19.17

Chart of Use													
	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WD
Agricultural													
Greenhouse Commercial				R						S	S	S	
Crops / Forestry				R									
Riding Stable				X							S	S	
Livestock				X							S	S	
Wildlife Refuge				X							S	S	
Forest Preserve				R									
	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WD
Residential													
Single Family	R	R	R	R	R	X		X	X	X			
Accessory Unit	X	X	X	X	X	X		X	X	X	X	X	
Duplex / 2 Family Dwelling		R	R		X								
Townhouse			R			X	X	X	X	X			
Zero Lot Line - 2 acres or more	X	R	R	R	R	X		X	X	X			
Zero Lot Line - Less than 2 acres	S	R	R	X	S	S	X	S	S	S			
Condominium			R			X	R	X	X	X			
Apartment Building *Low Rise*			R			X	X	X	X	X			
Apartment Building *High Rise*			X			X	X	X	X	X			
Live-Work Unit					R	S	S	X	S	X			
Mobile Home Park				S									
	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WD
Special Care Homes													
Homes for Handicapped or Infirm			X	X				R		X			
Nursing Care, Intermediate Care Homes			X	X				R		X			
Halfway Houses								S					
	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WED
Lodging													
Hotel / Motel (12+ rooms)			R			R	R	X	R	X			X
Inn (up to 12 rooms)			R			R	R	X	R	X			X
Bed and Breakfast (1-5 rooms)		X	X			X		X	R	X			
Tourist Homes (Renting by the day or week)	X	X	X	X	X	X		X	X	X			
	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WED
Office, Clerical, Research and Services (Not primarily related to goods and merchandise)													
Home Occupation (No customer/ client traffic generation)	R	R	R	R	R	R	R	R	R	R			
Operations designed to attract and serve customers or clients on the premises					X	R		R	R	R	R	R	X
Operations designed to attract little or no customers or client traffic other than employees of the entity					R	R		R	R	R			
Office building (multiple offices)						X	R	R	R	X	R	R	
Operations with drive up window						X	X	R	X	X			X
Work / Live Unit					R	R		R	R	R			

	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WFD
Services and Enterprises Relating to Animals													
Veterinarian (small animals only)					X	X		R	X	X			
Veterinarian (small / large animals)				S				X		X	X		
Boarding Kennel				S				X	S	X	X		
	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WFD
Sales and Rental of Goods, Merchandise and Equipment													
No storage or display of goods outside fully enclosed building													
High volume traffic generation (more than 2,500 sq ft)						R	R	R	R	R			X
Low volume traffic generation (up to 2,500 sq ft)						R	R	R	R	R			X
Wholesale sale								R			R	R	
Storage and display of goods outside fully enclosed building allowed													
High volume traffic generation (more than 2,500 sq ft)							X	R	X	X	R	R	
Low volume traffic generation (up to 2,500 sq ft)							X	R	X	X	R	R	
Wholesale sale								R	X	X	R	R	
	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WFD
Manufacturing, Processing, Creating, Repairing, Painting, Renovation, Cleaning and Assembling of Goods													
All operations conducted entirely within fully enclosed building													
Majority of dollar volume of business done with walk-in trade						X		X	X	X	R	R	
Majority of dollar volume of business not done with walk-in trade								X	X	X	R	R	
Operations conducted within or outside fully enclosed building													
Majority of dollar volume of business done with walk-in trade								X			R	R	
Majority of dollar volume of business not done with walk-in trade								X			R	R	
	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WFD
Regulated Businesses													
Check cashing, title loan or pawn								R			X		
Escort services											S		
Lingerie modeling studio											S		
Sex oriented cabaret, cinema, media, or sex shop with sale or rental of sex oriented merchandise											S		
Tattoo and body piercing parlor								R			X		
	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WFD
Motor Vehicle Related Sales and Service													
Motor vehicle sales or rental								R			X		
Sales with installation of parts or accessories (tires, mufflers, etc.)								R			R		
Motor vehicle repair and maintenance including substantial body work								R			R		
Motor vehicle repair and maintenance not including substantial body work								R			R	R	
Gas Sales								R	X	X	R	R	X
Gas Sales with repair and maintenance services								R			R	R	
Car Wash								R		X	R	R	

	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WFD
Scrap materials, salvage or junk yards and vehicle graveyards											X	R	
Automobile parking garages or parking lots (commercial)						X	X	X	X	X	R	R	
	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WFD
Storage													
Storage rental units								X		X	R	R	
	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WFD
Entertainment, Recreation, Amusement													
Activity conducted entirely within building or structure													
Bowling alleys, skating rinks, billiard halls, indoor athletic facilities and similar uses						X	X	R	X	X			
Movie theaters						X	X	R	X	X			
Coliseums, stadiums and similar uses				S			R	R	R				
Performing arts auditorium						R	R	R	R	X			
State Approved Gaming and related uses						X	R		R	X			R
Activity conducted primarily outside enclosed building													
Privately owned outdoor recreational facilities				S			X	X	X				
Drive- in movies									X				
Publicly owned and operated outdoors recreation facilities	X	X	X	X			X	X	X	X	X	X	X
Golf course				S					X				
Golf driving ranges (not accessory to golf courses)				S				R	X				
Horseback riding or stables				X									
Automobile and motorcycle racetracks				S									
RV Park				S					X				
	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WFD
Food Service, Restaurants, Lounge													
No substantial carry-out or delivery services, no drive-in service or primary consumption outside fully enclosed building						R	R	R	R	R			R
Restaurants with alcohol as accessory use						R	R	R	R	R			R
Lounge for consumption of alcoholic beverages on premises						R	R	R	R	X			R
Carry-out, delivery and drive-in services, primary consumption outside fully enclosed building						X	X	R	X	X			X
	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WFD
Marine Related Facility													
Marina stores and supplies (up to 2,500 sq ft.)						R	R	R	R	R			R
Live bait stores													R
Boat storage (indoor)								R			R	R	X
Boat storage (indoor and outdoor)								R			R	R	X
Boat maintenance and repair								R			R	R	X
	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WFD
Civic and Emergency Services													
Community Facility	X	X	X	X	X	X	X	R	X	X	R	R	X
Police Stations	X	X	X	X	X	X	X	X	X	X	X	X	X
Fire Station	X	X	X	X	X	X	X	X	X	X	X	X	X
Rescue and ambulance								R			R	R	

Infrastructure / Utilities	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WFD		
Miscellaneous public and semi-public uses															
Post office	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Airport		S													
Sanitary landfill		S													
Transit Facility							X	R	X				X		
Military reserve centers		S													
	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WFD		
Funeral Home, Cemetery, Crematorium															
Funeral Home with embalming on site								R		X					
Funeral Home (visitation / services only)								R		X					
Crematorium				S							R	R			
Cemetery				S							R	R			
	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WFD		
Educational, Cultural, Religious, Philanthropic, Social, Fraternal, Child Care															
Child care facility (5 or fewer)	X	X	X	R	X			R	X	R					
Child care facility (4 or more)				X				R		R					
Elementary School	X	X	X	X				X	X	X	X	X			
Middle / High School	X	X	X					X	X	X	X	X			
College / University (including dormitory)	X	X	X	X				X	X	X	X	X			
Learning Center								R			R	R	X		
Special training / Vocational								R			R	R			
Research facility						X	X	R	X	X	R	R	X		
Libraries, museums, art centers and similar uses						X		R	X	X	R	R	X		
Social, fraternal clubs and similar uses	X	X	X	X	X			R	X	X					
Churches, synagogues and temples	S	S	S	S	S	S	S	X	X	X					
	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WFD		
Towers and Related Structures															
Towers or antennas for individual residential use (limited to district height limit)	X	X	X	X	X	X	X	X	X	X	X	X	X		
Towers or antennas for community or regional use							X	X	X	X	R	R			
	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WFD		
Open air markets and horticultural sales															
Open air markets (farm, craft, and produce)				S		X	X	R	X	R			X		
Open air flea markets				S				X							
Horticultural sales with outdoor display				X				R	X	X					
	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WFD		
Industrial															
Auto related industrial								X			R	R			
Communication / Transportation								Y			R	R			
Manufacturing / Processing								X			R	R			
Marine related facility								X			R	R			
Products and Services								X			R	R			

	R1	R2	R3	R4	RO	C1	C1HD	C2	C2B	C3	I-1	I-2	WFD
Storage and Distribution								X			R	R	

R = permitted by right
X = permitted with Planning Commission Approval
S = permitted as Special-use (hearing)

The Clerk reported that, pursuant to that certain order of the Mayor and Board of Aldermen at a regular meeting duly held and convened on August 1, 2017, she did cause to be published in The Sun Herald, a newspaper with a general circulation in the City of Long Beach and published in Harrison County, Mississippi, Legal Notice, Public Hearing, as evidence by the Publisher's Proof of Publication.

Alderman Frazer made motion seconded by Alderman Parker and unanimously carried to spread said Legal Notice and Proof of Publication upon the record of this public hearing in words and figures, as follows:

M.B. 86
PUBHEAR/REG:09.19.17

LEGAL NOTICE
PUBLIC HEARING
LONG BEACH, MISSISSIPPI

NOTICE IS HEREBY GIVEN that, in accordance with Article XIX of the Comprehensive Long Beach Unified Land Ordinance 598 of the City of Long Beach, Mississippi (2013) as amended, the Mayor and Board of Aldermen for the City of Long Beach will conduct a public hearing, **Tuesday, September 19, 2017, at 5:00 o'clock p.m.**, City Hall Meeting Room, 201 Jeff Davis Avenue, Long Beach, Mississippi, for the purpose of considering a **zoning text change.**

The Long Beach Planning Commission filed an application for a change in the zoning text in accordance with the Comprehensive Long Beach Unified Land Ordinance and the City proposes to amend the following Sections as shown below.

Change Section 105: Chart of Uses

Change Section 123: to Townhouse Residential Uses

Add Section 123(a): Zero Lot Line Residential Uses

The proposed amendments to the Comprehensive Long Beach Unified Land Ordinance stated above will be available for review and copies are available at the Long Beach Planning Office until 1:00 p.m. the day of the public hearing.

The purpose of this proposed change is to promote uniformed development and encourage public safety, thereby enhancing the quality of life for all Long Beach residents. The zoning text change was approved by the Long Beach Planning Commission at public hearings duly held and convened on Thursday, July 13, 2017, and Thursday, July 27, 2017. The City encourages all residents, groups and organizations to contact the City if they have any questions concerning the petition.

ORDERED this the 1st day of August, 2017, by the Mayor and Board of Aldermen, Long Beach, Mississippi.

/s/ signed
Rebecca E. Schruff
City Clerk

Proof of Publication

STATE OF MISSISSIPPI

COUNTY OF HARRISON

Before me, the undersigned Notary of Harrison County, Mississipoi personally appeared Crista Brackett who, being by me first duly sworn, did depose and say that she is a clerk of The Sun Herald, a newspaper published in the city of Gulfport, in Harrison County, Mississippi, and the publication of the notice, a copy of which is hereto attached, has been made in said paper 2 times in the following numbers and on the following dates of such paper, viz:

Vol. 133 No., 326 dated 25 day of Aug 2017

Vol. 133 No., 333 dated 1 day of Sept 2017

Vol. _____ No., _____ dated _____ day of _____, 20____

Vol. _____ No., _____ dated _____ day of _____, 20____

Vol. _____ No., _____ dated _____ day of _____, 20____

Vol. _____ No., _____ dated _____ day of _____, 20____

Vol. _____ No., _____ dated _____ day of _____, 20____

Affiant further states on oath that said newspaper has been established and published continuously in said county for a period of more than twelve months next prior to the first publication of said notice.

Crista Brackett

Clerk

Sworn to and subscribed before me this 1 day of Sept AD., 20 17

Meri A. Jackson

Notary Public

*The Sun Herald has been deemed eligible for publishing legal notices in Jackson County to meet the requirements of Miss. Code 1972 Section 13-3-31 and 13-3-32

STATE OF MISSISSIPPI NOTARY PUBLIC ID # 87184 MERI A. JACKSON Commission Expires Sept. 30, 2019 HARRISON COUNTY

LEGAL NOTICE
PUBLIC HEARING
LONG BEACH, MISSISSIPPI
NOTICE IS HEREBY GIVEN that, in accordance with Article XIX of the Comprehansive Long Beach Unified Land Ordinance 588 of the City of Long Beach, Mississippi (2013) as amended, the Mayor and Board of Aldermen for the City of Long Beach will conduct a public hearing, Tuesday, September 19, 2017, at 5:00 o'clock p.m., City Hall Meeting Room, 201 Jeff Davis Avenue, Long Beach, Mississippi, for the purpose of considering a zoning text change.
The Long Beach Planning Commission filed an application for a change in the zoning text in accordance with the Comprehensive Long Beach Unified Land Ordinance and the City proposes to amend the following Sections as shown below.
Change Section 105: Chart of Uses
Change Section 123: to Townhouse Residential Uses
Add Section 123(a): Zero Lot Line Residential Uses
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ORDERED this the 1st day of August, 2017, by the Mayor and Board of Aldermen, Long Beach, Mississippi.
/s/ signed
Rebecca F. Schruff
City Clerk
ADV25,1,2FRI

1682309

The Clerk further reported that Legal Notices of Public Hearing were posted on the bulletin boards at City Hall, the Water Department and the Building Office, 201 Jeff Davis Avenue, Long Beach, Mississippi; the Long Beach Public Library, 209 Jeff Davis Avenue, Long Beach, Mississippi; and the City of Long Beach official website www.cityoflongbeachms.com.

* *

Alderman Parker made motion seconded by Alderman McCaffrey and unanimously carried to make the July 13, 2017, minutes of the Long Beach Planning Commission a part of the record of this public hearing, on file in the Office of the City Clerk.

* *

The Mayor opened the floor for public comments in favor of the zoning text amendments changing Section 123 to Townhouse Residential Uses, and none came forward to be heard

* *

The Mayor opened the floor for public comments in opposition to the zoning text amendments changing Section 123 to Townhouse Residential Uses, and none came forward to be heard.

* *

The Mayor opened the floor for public comments in favor of the zoning text amendments add Section 123(a) Zero Lot Line Residential Uses, and none came forward to be heard

* *

The Mayor opened the floor for public comments in opposition to the zoning text amendments add Section 123(a) Zero Lot Line Residential Uses, as follows:

ZONE TEXT CHANGE

PUBLIC COMMENTS OPPOSED

PUBLIC HEARING SUBJECT MATTER: ADD SECTION 123(a) ZERO LOT LINE RESIDENTIAL USE

NOTE: All comments shall be directed to the Chairman (Mayor) when recognized.

Comments of a personal nature regarding individual members of the Governing Authority (Mayor and Board of Aldermen), City Staff and/or Personnel, other Citizens, disruptive comments or improper actions will not be permitted.

Except as otherwise directed by the Chairman (Mayor), Public Comments will not be permitted before or after the allotted time. Disruption of the public hearing will be cause for removal from the public meeting.

	PLEASE PRINT: NAME / ADDRESS / TELEPHONE	COMMENTS
1	LINDA POWELL 504 Gulf View	handout
2	Steve Nicosia 515 Gulf View	handout
3	Dave Reed 125 Markham	
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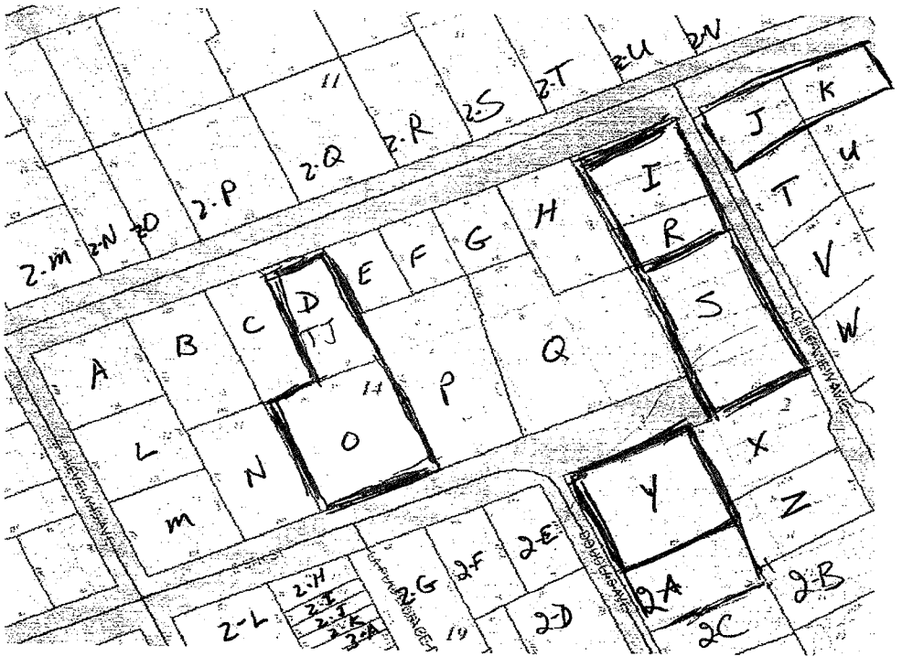
City of Long Beach, Mississippi
Mayor and Board of Aldermen - Public Hearing
Date:_____

Excel Worksheet: public comments - agenda PUBLIC HEARING COMMENTS OPPOSED



Double lots since Katrina) -

Not only did they not want high density, they bought double lots to lower the density.

Linda Powell 504 Gulf View

Proposed Ordinance Section 123a Zero Lot Line Developments Steve Nicosia

While a section 123 townhouse development is subdivided and constructed by the same developer, a section 123a zero lot line development is purely a subdivision of land. The subdividing developer can build houses or sell the lots to others who know nothing about building in a zero lot line development. The language of Section 123a must be clear enough to apply to the developer and the subsequent property owners.

Section 123(a): Zero Lot Line Residential Uses

The purpose of this use is to provide for the development of moderate to high-density residential uses and structures in moderately spacious surroundings. Designed as to promote efficient land use, permit a more energy efficient arrangement of structures, protect environmentally sensitive areas, or provide more usable private or community open space. Said developments should be designed as to protect the health, safety and welfare of the public. This use may be fulfilled by the use of the zero lot line concepts which permits the construction of detached single-family dwellings on lots without side yard requirement on one side of the lot. This use may also be used to separate an existing duplex along the common wall. In order to allow any deviation from the following minimum requirements for these types of development, the developer must show evidence that such deviation is in the benefit of the public.

(a) Site plans: Site plans and plats for zero lot line developments shall show the locations of buildings and/or building sites, streets, drives, alleys, walks, parking, on-site recreation areas (if proposed), yards, the boundary of the development, maintenance easements and all common area.

(b) Minimum size of development:

(1) Two (2) acres or more (see Chart of Uses).

(2) Less than two (2) acres (see Chart of Uses).

(3) No minimum in the case of separating an existing duplex that complies with this Section.

(c) Minimum lot area: ~~Zero lot line dwelling units shall have 3,000 square feet.~~ 3,000 square feet of lot area excluding any easement for ingress/egress or private road.

(d) Minimum lot width: Thirty (30) feet for zero lot line houses, except that for corner lots the minimum shall be determined based on the minimum requirement for said district.

(e) Minimum front yard: The same as required for each district, except where the development contains units located on both sides of a dedicated street constructed by a developer in accordance with the Long Beach Subdivision ordinance In this case the minimum front yard

515 Gulfview
Steve Nicosia

Part of Structure must touch side line.

setback may be reduced to fifteen (15) feet. These setback requirements shall be used when private roads are proposed in the development

(f) Minimum side yard: In zero lot line developments there shall be no minimum side yard required on one side and fourteen (14) feet on the opposite side. However, for corner lots the minimum side yard required shall be fourteen (14) feet. Also, the minimum side yard required for the dwelling located adjacent to a lot that is not a part of the zero lot line development shall be fourteen (14) feet.

(g) Minimum rear yard: Use district rear yard minimum.

(h) All setbacks shall be measured from the property line or the designated easement or common area line.

(i) Maximum height: ~~The maximum height is thirty-five (35) feet from the adopted Base Flood Elevation.~~ The maximum height is thirty-five (35) feet from ground level. In flood zones, the maximum height will be 35 feet from the first floor living area.

(Rationale: The current language penalizes someone in a flood zone who wants to build more headroom under an elevated two story home. This retains the incentive to build the first floor higher and does not penalize homeowners who build above BFE to receive flood insurance is discounts.)

(j) Maximum lot coverage: Coverage is limited to sixty-five (65%) percent for all structures.

(k) ~~When~~ Part of a Zero lot line dwelling ~~X shall be~~ constructed against the lot line on one side of a lot, ~~and~~ no windows, doors or other openings shall be permitted on this side. ~~Where adjacent zero lot line dwellings are not constructed against a common lot line, the builder or developer must provide for a perpetual wall maintenance easement of five (5) feet in width along the adjacent lot and parallel with such wall.~~ The builder or developer must provide for a wall maintenance space of at least five (5) feet in width long the side of a dwelling, even if a perpetual easement needs to be granted by the adjacent lot owner. OK

(l) Each zero lot line structure shall abut upon a dedicated public right-of-way. The exception to this requirement shall be a permanent easement granted to each property owner which said easement allows access to a dedicated public right-of-way. A declaration will be attached to each warranty deed stating that the maintenance for said easement(s) shall be the responsibility of all property owners in the development.

(m) ~~Final plat: A final plat~~ All plats shall be prepared in accordance with the Long Beach Subdivision ordinance.

(n) Owners association: Establishment of an owners' association shall be mandatory when any portion of the development is to be held in common or used in common such as private roads and shared utility services.

(o) Common areas: All areas of the site plan, other than individual "for sale" lots/units and public rights-of-way shall be shown and designated as "common area", the fee simple title to which shall be conveyed by the developer to the owners' association. Any common area shall

not be further subdivided, developed or conveyed by the owners association, except where approved under the provisions of this ordinance. This stipulation shall be so stated in the declarations and noted on the final plat.
(p) All zero lot line developments shall be subject to review and approval by the planning commission and Board of Alderman. *THERE IS NO REASON TO DELETE THIS SECTION FROM THE ORDINANCE!!!*

ADD NEW SUB SECTION AS FOLLOWS:

(?) "Setback of ingress/egress easements and private roads": The minimum setback of an ingress/egress easement or private road from an adjacent property not in the zero lot line development shall be no less than the minimum street setback required for the adjacent non-zero lot line property.

Rationale: Code requires all houses built in an R-1 district be set back a minimum of 25' from a front street and 18' from any side street. This ensures a house is not built too close to a street for safety reasons. Likewise, no new street should be built too close to an existing house. In the case of a ZLL development, the developer should not be allowed to build a private road adjacent to a non-ZLL property if that road is going to serve more than three houses (Major Subdivision).

If a minimum road setback is not established, a private road carrying an unlimited amount of traffic could be built along the neighboring R-1 property line just 8 feet a neighboring non-ZLL house. This would jeopardize safety and certainly lower the value of the adjacent property.

This Board does not have to decide on these matters tonight. It may beneficial to delay action and take some time to consider these and other comments.

* *

The Mayor opened the floor for public comments in favor of the zoning text amendments changing Section 105 Chart of Uses, and none came forward to be heard.

* *

The Mayor opened the floor for public comments in opposition to the zoning text amendments changing Section 105 Chart of Uses, as follows:

ZONE TEXT CHANGE

PUBLIC COMMENTS OPPOSED

PUBLIC HEARING SUBJECT MATTER: AMEND SECTION 105 CHART OF USES

NOTE: All comments **shall** be directed to the Chairman (Mayor) when recognized.

Comments of a personal nature regarding individual members of the Governing Authority (Mayor and Board of Aldermen), City Staff and/or Personnel, other Citizens, disruptive comments or improper actions **will not** be permitted.

Except as otherwise directed by the Chairman (Mayor), Public Comments will not be permitted before or after the allotted time. Disruption of the public hearing will be cause for removal from the public meeting.

	PLEASE PRINT: NAME / ADDRESS / TELEPHONE	COMMENTS
1	LINDA Pousak, 504 Gulf View	X did not speak
2	Steve Nicosia 515 Gulf View	handout
3	Dave Reid 125 Markham Dr	
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City of Long Beach, Mississippi
Mayor and Board of Aldermen - Public Hearing
Date:_____

Excel Worksheet: public comments - agenda PUBLIC HEARING COMMENTS OPPOSED

Proposed Chart Of Uses **Zero Lot Line Developments** **Steve Nicosia**

The draft Chart of Uses proposes to allow a Zero Lot Line developments (ZLL) in single family residential zoning districts on 2 or more acres is allowed with "Planning Commission Approval" and on less than 2 acres with "Planning Commission Approval" via a Special Use Permit. This means that ZLL development is not prohibited from ANY standard residential lot in the city. Put another way, EVERY standard residential lot is subject to a potential for ZLL use.

Section 123a requires ZLL lots to be at least 30' wide with the house setback at least 14' from one side line and no minimum setback on the other. This means two ZLL houses can be built on any 60'wide x 100'deep lot in the city, each house being only 16' wide. Should 16' wide houses be built between standard homes in any neighborhood or subdivision? The only way to prevent this is by prohibiting ZLL development on smaller tracts of land via the Chart of Uses.

Observation 1: **ORIGIONAL INTENT**

According to Bill Hessel, the planning consultant who wrote the original ordinance, the Zero Lot Line building concept was intended to be used in NEW SUBDIVISIONS. It was not designed to be used to "infill" vacant lots in R1 neighborhoods.

Observation 2: **CONFLICT WITH EXISTING ORDINANCES**

Originally, many lots in Long Beach were platted with 50' of street frontage. The city subsequently sought to prevent building on these lots by deeming any R-1 lot with less than 75' city road frontage "substandard" (Unified Zoning Ordinance 598 Section 86). This Ordinance requires two adjacent 50' wide lots owned by the same person to be combined into one 100' wide lot containing only ONE house.

CONFLICT: The proposed Chart of Uses would allow TWO houses to be built on ANY standard R1 lot in the City at the discretion of the Planning Commission. This can be avoided with simple language modification.

Observation 3: **EXAMPLES FROM OTHER GOVERNMENTS**

Gulfport does NOT allow ZLL developments in any R-1 district. ZLL's in other zoning districts are limited to tracts containing a minimum of 4 acres.

Harrison County does NOT allow ZLL developments in any R-1 district. ZLL's in other zoning districts are limited to tracts containing a minimum of 2 acres.

Long Beach should not allow ZLL development on any tract of less than 2 acres. Special Use Permits can be granted over the unanimous objections of neighboring property owners (as the Short Term Rental Ordinance has demonstrated).

Observation 4: **Beware of unintended abuses.**

The developer can receive a permit for a ZLL development with the pure intention of using the "homes" as short term rental properties. The development is then operating as a multi-family or overnight/weekend lodging operation (think motel) which is expressly prohibited from R1 single family districts. This abuse is one reason other cities block ZLL development from R1 zones.

Observation 5: **PROPER ZONING IS GOOD FOR BUSINESS**

To attract development to Long Beach, BOTH developers AND homeowners need to know ALL investments will be protected from subjective application of zoning rules. PROPERTY OWNERS SHOULD NOT HAVE TO RELY on the Planning Commission to protect their property interests on a case-by-case basis. R1 districts should be protected by the Chart of Uses.

Recommendation: **PROHIBIT ZLL subdivisions on tracts of less than 2 acres in R1 zoning district** (a developer could still apply for a variance).

IN THE ALTERNATIVE, a third size category can be created that prohibits ZLL subdivisions on any R1 tract of less than 1.5 acres. (This would allow for a Special Use Permit to be used in tracts from 1.5 to 2 acres on size, but not smaller than 1.5 acres.)

* *

There being no further public comments, Alderman Lishen made motion seconded by Alderman Frazer and unanimously carried to close the public hearing for further discussion and consideration.

* *

After considerable discussion, Alderman Lishen made motion seconded by Alderman Parker and unanimously carried directing the City Attorney to prepare the necessary amendments in Section 123 Townhouse Residential Uses of the Comprehensive Long Beach Unified Land Ordinance 598 for consideration at the next regular meeting, October 3, 2017.

After considerable discussion, Alderman Lishen made motion seconded by Alderman Parker and unanimously carried directing the City Attorney to prepare the necessary amendments in Section 123(a) Zero Lot Line Residential Uses of the Comprehensive Long Beach Unified Land Ordinance 598 for consideration at the next regular meeting, October 3, 2017.

After considerable discussion, Alderman Lishen made motion seconded by Alderman Parker and unanimously carried directing the City Attorney to prepare the necessary amendments in Section 105 Chart of Uses in the Comprehensive Long Beach Unified Land Ordinance 598 for consideration at the next regular meeting, October 3, 2017.

* *

Be it remembered that a regular meeting of the Mayor and Board of Aldermen, Long Beach, Mississippi, was begun and held at 5:00 o'clock p.m., Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, in said City, it being the third Tuesday in September, 2017, and the same being the time, date and place fixed by Laws of the State of Mississippi and ordinance of the City of Long Beach for holding said meeting.

There were present and in attendance on said board and at the meeting the following named persons: Mayor George L. Bass, Aldermen Donald Frazer, Bernie Parker, Timothy McCaffrey, Jr., Mark E. Lishen, Deputy City Clerk Kini Gonsoulin, and City Attorney James C. Simpson, Jr.

Absent from the meeting were Aldermen Ronald Robertson, Patricia Bennett, and Kelly Griffin.

There being a quorum present sufficient to transact the business of the City, the following proceedings were had and done.

* *

Alderman McCaffrey made motion seconded by Alderman Parker and unanimously carried to advance item XI (3d) Personnel – Police Department (1) New

Hire and item XI (4) a. Police Department – Resolution and Oath of Office – Police Chief William A. Seal III and b. Oath of Office – Assistant Police Chief Bruce G. Carver, Jr.

* *

The Mayor and Board of Aldermen took up the matter of the appointment of the Police Chief of the City of Long Beach, Mississippi, for the term ending June 30, 2021, and for related purposes. After a discussion of the subject, Alderman Lishen offered and moved the adoption of the following resolution:

A RESOLUTION BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF LONG BEACH, MISSISSIPPI, PROVIDING FOR THE APPOINTMENT OF THE POLICE CHIEF PRESCRIBING THE DUTIES OF SAID OFFICER, PROVIDING FOR BONDS AND PAYMENT OF PREMIUM THEREON, AND FOR RELATED PURPOSES.

WHEREAS, the City of Long Beach, Mississippi, is a code charter municipality operating under an aldermanic form of government with a Mayor and seven (7) alderman; and

WHEREAS, the office of Police Chief has heretofore been made appointive rather than elective; and

WHEREAS, it is necessary and appropriate that the Mayor and Board of Aldermen of The City of Long Beach, Mississippi, do now make appointment for the aforesaid office, for the City for the term ending June 30, 2021, to serve at the pleasure of the governing authorities of the City, or in the manner as may be required by the Civil Services Laws of the City, and to prescribe the duties of said officer and for bonds for the faithful performance of his duties, and for the payment of the premium of said bonds; now therefore;,

BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF LONG BEACH, MISSISSIPPI, AS FOLLOWS:

SECTION 1. That he is hereby appointed as an officer of the City of Long Beach, Mississippi, to the office set opposite his respective name who is to enter into bond conditioned upon the faithful performance of his respective duty, in the penal sum also set opposite his name:

TITLE OF OFFICE	NAME OF OFFICER	AMOUNT OF BOND
Chief of Police Department	William A. Seal III	$ 100,000

SECTION 2. The duties said officer, respectively, is as set forth in the Laws of Mississippi applicable to a Code Charter municipality, City Ordinances and such other duties as the Mayor and Board of Aldermen may from time to time otherwise prescribe.

SECTION 3. The term of office of said officer shall be for a four year term ending June 30, 2021, which officers shall serve at the pleasure of the governing authorities of the City, or as may be otherwise prescribed by Civil

Service Laws of the City, and until his successors, respectively, shall have been appointed and qualified.

SECTION 4. The salary and/or compensation of the aforesaid officer shall be as previously set forth by the Mayor and Board of Aldermen and as may be funded by annual appropriations of the Mayor and Board of Aldermen.

SECTION 5. This resolution shall take effect and be in force from and after its adoption beginning October 1, 2017, the aforesaid office herein appointed having presently served, and whose term of office, respectively, having continues to the date of adoption of this resolution.

Alderman Frazer seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote by the Mayor, the result was as follows:

Alderman Ronald Robertson	voted	Absent
Alderman Patricia Bennett	voted	Absent
Alderman Donald Frazer	voted	Aye
Alderman Mark Lishen	voted	Aye
Alderman Timothy McCaffrey, Jr.	voted	Aye
Alderman Kelly Griffin	voted	Absent
Alderman Bernie Parker	voted	Aye

The question having received the affirmative vote of all the Aldermen present and voting, the Mayor declared the motion carried and the resolution adopted and approved this the 19th day of September, 2017.

APPROVED:

George L. Bass, Mayor

ATTEST:

Kini Gonsoulin, Deputy City Clerk

* *

Alderman Frazer made motion seconded by Alderman McCaffrey and unanimously carried to spread the Oath of Office of Police Chief William Seal upon the minutes of this meeting, as follows:

OATH

I, William A. Seal III, do solemnly swear that I will faithfully support the Constitution of the United States of America, the Constitution of the State of Mississippi, the ordinances of the City of Long Beach and to obey the laws thereof; that I am not disqualified from holding the office of Police Chief in and for the City of Long Beach, Mississippi; that I will faithfully discharge the duties of the office which I shall enter into on the 1st day of October 2017. So help me God.

William A Seal III, Police Chief
City of Long Beach, Mississippi

WITNESS:

Honorable Bradley Rath
Municipal Court Judge, Long Beach, Mississippi

Sworn to and subscribed before me, this the 19th day of September, 2017.

Kini Gonsoulin, Deputy City Clerk

Alderman Parker made motion seconded by Alderman Frazer and unanimously carried to spread the Oath of Office of Assistant Police Chief William Carver upon the minutes of this meeting, as follows:

OATH

I, Bruce G. Carver, Jr., do solemnly swear that I will faithfully support the Constitution of the United States of America, the Constitution of the State of Mississippi, the ordinances of the City of Long Beach and to obey the laws thereof; that I am not disqualified from holding the office of Assistant Police Chief in and for the City of Long Beach, Mississippi; that I will faithfully discharge the duties of the office which I shall enter into on the 1st day of October 2017. So help me God.

Bruce G. Carver, Jr., Police Chief
City of Long Beach, Mississippi

WITNESS:

Honorable Melvin Ray
Justice Court Judge, Harrison County, Mississippi

Sworn to and subscribed before me, this the 19th day of September, 2017.

Kini Gonsoulin, Deputy City Clerk

* *

The Mayor and Board of Aldermen came to a consensus to have a short recess of about 10 minutes.

* *

The meeting was reconvened and Alderman Lishen made motion seconded by Alderman McCaffrey and unanimously carried authorizing the publication and advertisement for bids, Public Works Annual Contracts.

* *

The Mayor recognized Tom Sawyer, Brown & Brown of Mississippi, LLC, regarding Worker's Comp quotes.

After considerable discussion, Alderman Frazer made motion seconded by Alderman McCaffrey and unanimously carried to authorize the Mayor to send a request to Mississippi Municipal to extend Worker's Comp coverage renewal from October 2017 to December 30, 2017 due to budgetary purposes.

****

Alderman Lishen made motion seconded by Alderman McCaffrey and unanimously carried to approve minutes of the Mayor and Board of Aldermen, as follows:

- Public Hearing and Regular Meeting minutes dated September 5, 2017, as submitted;
- Recess Meeting minutes dated September 11, 2017, as submitted.

****

Alderman Lishen made motion seconded by Alderman Parker and unanimously carried to approve the Public Hearing and Regular meeting minutes of the Long Beach Planning Commission dated September 14, 2017, as submitted.

* *

Alderman Parker made motion seconded by Alderman Frazer and unanimously carried to schedule a public hearing, Tuesday, October 17, 2017, at 5:00 o'clock p.m., City Hall Meeting Room, 201 Jeff Davis Avenue, Long Beach, Mississippi, to consider the following:

- Change the name of the Long Beach Planning and Zoning Commission to the Long Beach Planning and Development Commission.

****

Alderman Lishen made motion seconded by Alderman Frazer and unanimously carried to approve payment of invoices as listed in Docket of Claims number 091917.

****

Appointments to the Library Board, July 2017-2022; Expired Term of Mary Freeman were taken under advisement until October 3, 2017 meeting.

****

Appointments to the Tree Board; July 2017-2022 were taken under advisement until the October 3, 2017 meeting.

****

Alderman Parker made motion seconded by Alderman Frazer and unanimously unanimously to accept City Prosecutor Luke Wilson's letter of resignation as follows:

WILSON LAW, PLLC

September 11, 2017

City of Long Beach

RE: *Resignation from the Prosecution Position*

Dear City of Long Beach,

It is with great regret that I must tender my resignation as your prosecutor. I have thoroughly enjoyed my time in the court and serving the citizens of the city. But, I have been offered the Chief Prosecutor position for the City of Gulfport, and I have accepted it.

Thank you very much for the position you have entrusted me with over the last two years. It has been an honor to serve.

Best Regards,

LUKE D. WILSON

19009 Pineville Road • P.O. Box 115 • Long Beach, Mississippi 39560
(office) 228.731.1003 • (fax) 228.861.7179 • Luke@WilsonForTheDefense.com
LukeWilsonLaw.com

* *

Alderman Parker made motion seconded by Alderman McCaffrey and unanimously carried to appoint Ms. Michelle Luber and Mr. Damian Holcomb as the City Prosecutors as recommended by Court Clerk, Jane Marsland's letter as follows:

Long Beach Municipal Court
P.O. Box 929
Long Beach, MS 39560
(228) 865-7840

Jane Marsland
Court Clerk

Bradley W. Rath
Municipal Court Judge

Donna Stephenson
Deputy Court Clerk
Emma Ward
Deputy Court Clerk
Jill Seafide
Deputy Court Clerk

September 15, 2017

Dear Mayor Bass:

The Court has received and reviewed several resumes from attorneys seeking the position of Municipal Court Prosecutor and Public Defender. We are comfortable with Michelle Luber and Damian Holcomb dividing the duties of Prosecutor. Mr. Holcomb has a conflict which will necessitate the division of duties. Ms. Luber will prosecute on Wednesday evenings and Mr. Holcomb will prosecute on Friday mornings. They will divide the salary equally. Both will be available to handle appeals. We are comfortable with Ed Edwards serving as Public Defender. Should you have any questions, please call.

Sincerely,

Jane Marsland

Jane Marsland
Municipal Court Clerk

* *

Alderman Frazer made motion seconded by Alderman McCaffrey and unanimously carried to move forward with the website proposal as follows:

To: Mayor George Bass

To: Ms. Jenny Levens

From: Quentin Denney

Date: August 09, 2017

Subject: A proposal to revamp and modernize the website and Social Media platforms for the City of Long Beach.

Purpose of Proposal

I write this letter to propose an upgrade or revamp and refocus of the current City of Long Beach public website and all public accessible Social Media platforms. The current solutions are, speaking rather candidly, outdated and pedestrian. They are disjointed and lacking content that other city's our size, provide to its citizens. The City of Long Beach deserves a better focused, comprehensive and enlightening ecosystem of public accessible sites designed to inform, engage and educate. This would help promote our city and the resources we have to offer to a wider audience and to facilitate our city to better compete fairly in attracting new business.

I suggest that we regroup and refocus a new approach to the website and Social Media offerings currently in place. We should work on a path to upgrade and re-launch these platforms with something more in line and following the tone of the new administration.

Problem of Outdated website and Social Media platforms

The City of Long Beach is growing in both population and complexity. We have a diverse base of economy, utilities and services to offer and recommend to our citizens. There should be a singular, focused and managed repository for this. Currently, city resources are managed independently by singular ownership entities such as the Long Beach Police department website and Facebook page, the Long Beach Fire Department sites, individual business and utility websites and Facebook pages etc. New residents, current residents and even prospective residents need a one-stop shop approach for accessing all of this information. They deserve a singular voice and tone that combines all of these resources into one larger repository.

Solution to the Problem

I propose that we regroup and refocus efforts to rebuild and then relaunch a new city website and Social Media pages with current branding and marketing ideas expressed by the new administration. Showcase local resources and city offerings while combining all additional resources into one centralized repository. This will be an evolving project that follows trends in population, topical events, service offerings and local business development.

Costs

I propose a month to month or term, monthly amount of $500 per month for at least 6 months, for work on all digital solutions including design, rebuild and publication of the city website and any / all Social Media sites. The sum amount of $3000.00, broken down into $500.00 per month payments shall be paid at the start of each month by check. If you feel our agreement should be terminated for any reason, I would request a two week (2 week) notice prior to the start of the new month. Our agreement for services would also entitle you to aerial drone work, 360 and walk through video and photography used to supplement website and Social Media materials. I will need planning and strategizing time to work with Ms. Jenny Levens and any other designees on your staff to meet this goal.

Conclusion

In conclusion, I think time focused on the renewed effort in a revitalized city website and Social Media offerings will help to reshape and reintroduce Long Beach as the wonderful place to live or start a business in that it truly is. I suggest a timeframe of design, rebuild and publication to start in earnest September 1 with initial publication of a new website October 1 allowing revisions to follow. Social Media updates will start September 1. Content creation of aerial drone work and photography will start September 1 with revisions to follow.th

Thank you for considering this proposal of changes!

Regards,

Quentin Denney

TechGuruQ Consulting

* *

There came on for consideration a memorandum from Project Engineer David Ball, as follows:

A. GARNER RUSSELL & ASSOCIATES, INC. / CONSULTING ENGINEERS
520 33RD STREET
GULFPORT, MS 39507
TEL (228) 863-0667
FAX (228) 863-5232

MEMORANDUM

Date: 9/15/2017

To: City Clerk

From: David Ball

RE: Sewer Rehabilitation - 2017 (Phase 1 - Inspection)

The referenced project has been succesfully completed by the Contractor, Gulf Coast Underground. We therefore recommend final settlement with the Contractor in the amount of $28,189.90, as per their Pay Application No. 1.

As per your direction at the August 1, 2017 meeting, we have also negotiated with Gulf Coast Underground for the emergency repairs to the sewer mains in the backyards south of Evergreen Dr., off N. Forest Dr. The Contractor has already performed the prep work as required to facilitate the repairs and expects to begin well-pointing around 9/20/2017, with final repairs expected to be completed by 9/22/2017.

C:\Users\Sethra\Desktop\20170915 MEMO final recommend.doc Page 1 of 1

Upon discussion, Alderman Parker made motion seconded by Alderman Lishen and unanimously carried to accept the recommendation of Mr. Ball, all as set forth above, authorizing payment in the amount of $28,189.90 for Pay Application No. 1 to Gulf Coast Underground.

* *

Based upon the recommendation of Department Heads and certification by the Civil Service Commission, Alderman Parker made motion seconded by Alderman Lishen and unanimously carried to approve personnel matters, as follows:

WATER DEPARTMENT:

- Step Increase, Manager/Clerical, Tina Dahl, CSA-6-IX, effective October 1, 2017.

LIBRARY:

- Resignation, Part Time Clerk Vickey Gordon, effective September 6, 2017.

FIRE DEPARTMENT:

- Step Increase, Battalion Chief Lance Bond, FS-13-XI, effective October 1, 2017;
- Step Increase, Lieutenant Darren Koenenn, FS-12-XI, effective October 16, 2017;
- Step Increase, Battalion Chief Pete McGoey, FS-13-VIII, effective October 1, 2017;
- Step Increase, Lieutenant Josh Rutledge, FS-12-XI, effective October 1, 2017;
- Step Increase, Lieutenant Jason Smith, FS-12-XI, effective October 1, 2017;
- Step Increase, Division Chief Joe Stapleton, FSA-13-XIV, effective October 1, 2017.

POLICE DEPARTMENT:

- Step Increase, Office Manager Susan Bowes, CSA-6-VIII, effective October 1, 2017;
- Step Increase, Sergeant Richard Brazil, PS-11-XVII, effective October 1, 2017;
- Step Increase, Dispatcher 2nd Class Cabrina Levens, PS-2-B, effective November 16, 2017;
- Step Increase, Dispatcher 2nd Class Paige Malcnow-Worthington, PS-2-B, effective November 16, 2017.

****

Alderman Lishen made motion seconded by Alderman Frazer and unanimously carried to approve the following Special Event Applications/Town Green Permits, and to waive applicable rental fees to promote the City of Long Beach and advertise the opportunities and resources available, as follows:

COAST CARES FOUNDATION

August 30, 2017

The Honorable George Bass
Mayor of the City of Long Beach

The Board of Aldermen
City of Long Beach
P.O. Box 929
Long Beach, MS 39560

Dear Mayor Bass and Aldermen:

Coast Cares Foundation is a 501c3 organization formed in 2015 as a charitable organization raising money by hosting races and events to raise money for local charities and award scholarships.

Coast Cares Foundation is requesting that the annual Fred Walker Memorial - Jingle Bells ("FW Jingle Bells) 5K be held on Saturday, December 2, 2017, to continue honoring one of Long Beach's most dedicated champions for the prevention of substance abuse in our youth/community and promoting youth activities, Mr. Fred Walker.

The FW Jingle Bells 5K proceeds will continue to be used to provide scholarships to students who support prevention programs and volunteerism, along with providing support to other local charitable organizations. We also support the Long Beach High School's Baseball Team and the U.S. Marine Corp by asking participants to bring a new, unwrapped toy to donate for the Toys for Tots Drive.

I have sent a letter to Chief McDowell regarding the race for his consideration. We are requesting use of the front of the Town Green and the race to be held on the previously designated race route along Magnolia.

We would sincerely request a reduction (or free) in the fees assessed for hosting this event as all of our money will go back into our community and local charities.

Respectfully,

Angie Alexander Johnson
President, Coast Cares Foundation, Inc.

Angie Alexander Johnson President	Lisa Hamel Secretary	Susan Nicolais Treasurer

08/23/2017 WED 6:45 FAX 002/006

CITY OF LONG BEACH
SPECIAL EVENT APPLICATION
City Clerk's Office * 201 Jeff Davis Avenue * P.O. Box 929 * Long Beach, MS 39560

Date Received By Clerk's Office: 8/30/17 **Time:** 2:30 by Fax **By:** CS

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the City Clerk at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: Coast Cares Foundation

Organization Address: PO Box 1352, Long Beach, MS 39560

Organization Agent: Angie Johnson Title: president

Phone: 228-297-9298 Work Home _____ During event 228-297-9298

Agent's Address: PO Box 1352, Long Beach, MS 39560

Agent's E-Mail Address: ajohnson@mhg.com

Event Name: Jingle Bells 5K

Please give a brief description of the proposed special event: 5K run/walk event open to all ages beginning at 4th St. near Jeff Davis, going west to Long Ave, and back.

Event Day(s) & Date(s): Sat. 12/2/17 Event Time(s): 8am - 10am

Set-Up Date & Time: Sat. 12/2/17 8am Tear-Down Date & Time: Sat. 12/2/17 11am

Event Location: Town Green for registration, 4th St. race

ANNUAL EVENT: Is this event expected to occur next year? (YES) NO

How many years has this event occurred? many, many, many

ADOPTED: 11.15.11-BOARD ACTION

08/23/2017 WED 6:45 FAX 003/006

MAP: **(a)** If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. **(b)** Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. **(c)** Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/ Time: 12/2/17 7:30 am through Date/ Time 12/2/17 9am

RESERVED PARKING: Are you requesting reserved parking? YES (NO)

If yes, list the number of street spaces, City lots or locations where parking is requested:

_____

_____

VENDORS: Food Concessions? YES (NO) Other Vendors? YES (NO)

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES (NO)
If yes, are liquor license **and** liquor liability insurance attached? YES NO
If yes, what time?_____ Until_____

ENTERTAINMENT: Are there any entertainment features related to this event? YES (NO)

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

ATTENDANCE: What is the expected (estimated) attendance for this event? 250

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES (NO)

If yes, you are required to obtain a permit through the City Clerk's Office.

REST ROOMS: Are you planning to provide portable rest rooms at the event? YES (NO)
If yes, how many? _____

As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

OTHER REQUESTS: (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.)
LB Police assistance with securing the course

_____

ADOPTED: 11.15.11-BOARD ACTION

08/23/2017 WED 6:45 FAX 004/006

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least $500,000. An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request that Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

_____

_____

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that: A Certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting that Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in paragraph above
related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.
All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance which names the City of Long Beach as an additional named insured party on the policy.
The approval of this special event may include additional requirements or limitations, based on the City's review of this application. Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

8-23-17 _____
Date Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to: CITY CLERK'S OFFICE - 201 JEFF DAVIS AVENUE – P.O. BOX 929 - LONG BEACH, MS 39560

ADOPTED: 11.15.11-BOARD ACTION

08/23/2017 WED 6:45 FAX ☑005/006

Event Title: Jingle Bell Race
Fred Walker Memorial 5-K

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept.: ___ Recommend Approval: YES NO Est. Economic Impact: $_____

Fire Dept.: ___ Recommend Approval: YES NO Est. Economic Impact: $_____

Public Works: ___ Recommend Approval: YES NO Est. Economic Impact: $_____

Traffic Eng.: _____ Recommend Approval: YES NO Est. Economic Impact: $ _____

Parks/REC: ___ Recommend Approval: YES NO Est. Economic Impact: $_____

Have businesses been notified for street closures?: YES NO

Reason for disapproval_____

_____

Any special requirements/conditions_____

_____

Insurance / Indemnification Received: _____

Insurance Approved: _____

Board of Aldermen Approved:_____ **Denied:**_____

Approval/ Denial Mailed:_____

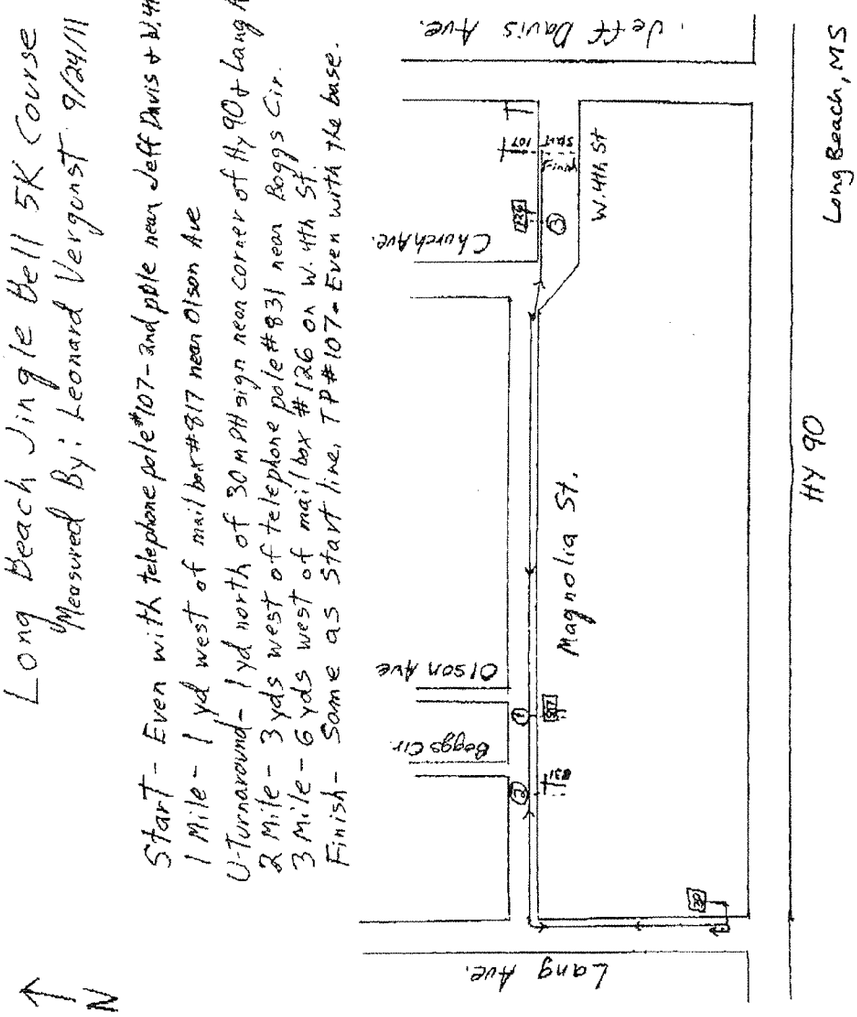
ADOPTED: 11.15.11-BOARD ACTION

08/23/2017 WED 6:45 FAX 006/006

USATF-Certified Course MS11037MS Effective 09/28/2011 to 12/31/2021

Long Beach Jingle Bell 5K Course
Measured By: Leonard Vergonst 9/24/11

Start - Even with telephone pole #107 - 2nd pole near Jeff Davis & W. 4th St
1 Mile - 1 yd west of mail box #817 near Olson Ave
U-Turnaround - 1 yd north of 30 mph sign near corner of Hy 90 & Long Ave.
2 Mile - 3 yds west of telephone pole #831 near Boggs Cir.
3 Mile - 6 yds west of mail box #126 on W. 4th St.
Finish - Same as Start line, TP #107 - Even with the base.



CITY OF LONG BEACH
PARKS AND RECREATION DEPARTMENT
APPLICATION FOR PERMIT Bob Paul 228-669-7601

TOWN GREEN

Group / Individual Name (Permit tee):
Coast Cares Foundation

Telephone Number: Angie Johnson 228/297-9298
Home Work Cell

Street Address: P.O. Box 1352

City Long Beach State MS Zip 39560

Type of Event: 5K race/walk

Start Time: 8:00 am.

Closing Time: 11:00 am.

It is agreed between the City of Long Beach and the permit fee that the named facility is reserved on December 2, 2017.
(Date)

The person(s) requesting this permit

1. Agrees to personally accept responsibility for any damage done to the facility, grounds or equipment by persons in his/her group during the reserved period of time, and will hold the City of Long Beach harmless of any damage done to permit tee or permit tee's equipment.
2. Agrees to maintain order and control over persons in the group.
3. Agrees to abide by all policies and procedures of the City of Long Beach, the Long Beach Parks and Recreation Department as directed by the contents of the Town Green policy statement.
4. Understands that failure to comply with all the terms of the aforementioned policy as well as any violation of federal, state, or municipal law in conjunction with the use of this facility will result in the cancellation of the privilege of using this facility and will jeopardize any future permit grants for this or any other facility. I hereby agree that I have read and understand the regulations and policies governing the use of the Long Beach Town Green, including the deck area and shoo-fly.

Signature _____ Date: 8/30/17

Rental Fee $ 50.00 Receipt # _____ Date _____

Deposit Fee $ _____ Receipt # _____ Date _____

Clean-up Fee $ 200.00 Receipt # _____ Date _____

PLEASE REVIEW THE POLICY AND RETAIN FOR YOUR RECORDS

STATE OF MISSISSIPPI
COUNTY OF HARRISON
SECOND JUDICIAL DISTRICT

RELEASE AND IDNEMNITY

WHEREFORE, for and in consideration of the use of the ground of the City of Long Beach, Town Green and structures erected upon it owned by the City of Long Beach, Mississippi, and located at 115 East 3rd Street, I Angie Johnson Coast Cares Foundation hereby release, acquit and forever discharge the City of Long Beach, Mississippi, and all of its respective agents, servants, employees, elected and non-elected officials, successors, predecessors, insurers, attorneys, and any and all other legal entities and persons, of and from any and all claims, demands, actions, damages, liability, or legal recourse of any type, and expenses (including attorneys' fees) in connection with or arising from or out of my use of the Town Green.

WHEREFORE, PREMISES CONSIDERED:

The undersigned further agrees that he/she shall indemnify and hold harmless the City against and from all claims, demands, actions, rights of action, liabilities, losses, judgments, costs, expenses, and attorney fees which shall or may rise by virtue of anything done or omitted to be done by us, including through or by its agents, employees, or other representatives, arising out of, claimed on account of, or in any manner predicated upon the use of the above mentioned property. The undersigned further agrees to protect and save and keep the City harmless and indemnify the City against and from any and all claims, demands, actions, liabilities, judgments, losses, costs, damages or expenses (including attorneys' fees) arising out of, claimed on account of, or in any manner predicated upon any accident or other occurrence arising from the use of the above mentioned property causing injury to person(s) (including death) or property to whomsoever or whatever in law and equity.

Furthermore, as part of the consideration for using the abovementioned property, the undersigned agree to assume full responsibility and liability for any and all risk of loss by theft, vandalism, destruction, or otherwise, of any and all items of personal property belonging to the organization, group or members thereof while in and about said facility, regardless of whether or not said loss relates to, or arises out of, the use of said facility and, in addition, said organization or group agrees to indemnify and hold the City of Long Beach, its agents and servants, and employees harmless from and against all claims and expenses for same, including attorneys fees.

This, the 30 day of August, 20 17.

Authorized Signature Angie Johnson

Witness

LONG BEACH TOWN GREEN RULES AND REGULATIONS

The Town Green is owned and operated by the City of Long Beach and administered by the Department of Parks and Recreation. All groups wishing to book the facility are considered on first come, first serve basis. The City of Long Beach reserves the right to provide activities on those dates deemed appropriate in carrying out its program(s).

Permission to use the Town Green does not include the closing of the Town Green to the general public. When renting the shoo-fly area the permit tee agrees not to restrict the public from entering the grounds or the parking lot connected to the Town Green.

Tables and chairs are NOT provided at this facility. Arrangements for the rental of these items are the responsibility of the permit tee. However, the City does rent their stage and bleacher area. You can get the rental fees for those areas by contacting the Parks and Recreation Department.

Gambling will not be permitted on the Town Green or in any of the buildings at this location and failure to comply with this policy shall be grounds for cancellation of the permit.

The selling or consumption of alcoholic beverages on the Town Green in NOT ALLOWED without written consent for the City of Long Beach Parks and Recreation Department. Requests must be presented in writing and will be considered on an individual basis.

NO GLASS BOTTLES OR OTHER GLASS CONTAINERS are allowed on the Town Green area without the approval of the Parks and Recreation Department.

The permit tee is responsible for the cleaning of the grounds following his/her activity. Failure to clean the area may result in forfeiture of the deposit, and/or the denial of any future use of this facility by their person(s) or group.

All functions must be concluded and the premises emptied no later than midnight. Any deviation from this policy will have to approve the by the Parks and Recreation Department.

There will be no nailing, screwing or tying of any type to the Gazebo's and Shoo-fly structures; this includes the trees on the grounds. Some exceptions can be made but only with prior consent from The City of Long Beach.

Any special requests must be submitted in writing and approved by the City of Long Beach Parks and Recreations Department.

No vehicles are allowed on the grounds without approval from Director or Assistant Director of Parks and Recreation.

FEES:

Deposit Fee – A deposit of $100.00 must be paid when your contract is signed, this will also secure your event date. **Deposit for festivals is $300.00**

Rental Fees - $150.00 per day for the stage and bleacher areas, $50.00 per day for each gazebo, & $50.00 per day for the shoo-fly area. **Festival rental is $400.00 this fee must be paid 1 month prior to the event date.**

Clean-up Fee - $200.00 for events - **$300.00 for festivals**, this fee is refundable. You are responsible for cleaning up after your event/festivals, if you fail to do so your cleanup fee will not be refunded to you. The property will be inspected at the end of your event/festival.

Non-Profit Group Fee- To be considered for the reduced rate you must provide The City of Long Beach with a copy of the organizations 501 C-3 tax status form that is filed with the Secretary of State in Jackson, MS. If you do qualify for the discounted rate it will reduce it by half.

Security Personnel - $25.00 per hour with a 4 hours minimum. The requirement for security personnel will be handled on a case by case basis. This will be handled by a City of Long Beach Police Department representative and will be dependent on the type of event and estimated attendance. You will need to contact the City of Long Beach Police Department to make those arrangements.

Refunds – All refund will be processed the day after your event and inspection. As long as there is no damage your refund will be mailed out to you and could take 3-5 weeks for you to receive.

Cancellation Policies: should the permit tee cancel his/her event with the Parks and Recreation Department prior to 60 days of their scheduled event, 100% of the deposit will be refunded. Any cancellation within 60 days their deposit will be forfeited. If a warning or watch for a hurricane is present, then the renter would be refunded full rent and deposit. Any other exception (weather conditions) will be on a case by case basis.

* *

CARNIVAL ASSOCIATION OF LONG BEACH
EST 1960
MISSISSIPPI
P.O. Box 120
Long Beach, MS 39560

August 30, 2017

Honorable George Bass
Mayor, City of Long Beach

Honorable Board of Aldermen
City of Long Beach
Post Office Box 929
Long Beach, MS 39560

Dear Mayor Bass and Aldermen,

The Carnival Association of Long Beach ("CALB") is a 501c3 with a vested interest in the City of Long Beach. We have been in existence since 1960 raising money for not only St. Vincent de Paul School but many local charities.

Every year, we begin the carnival season in August with the announcement of our King and Queen candidates for the upcoming year. This year, Shane Walker and Linda Frost are our candidates who will be working hard, along with the CALB Board, to bring events to Long Beach so our businesses can benefit from the consumers and our City can be shown as our rebuilding continues to thrive.

On Saturday, November 11, we want to host the Inaugural Fall Festival on the Town Green. We have requested support in requesting the stage and big tent from the Harrison County Supervisors for the Fall Festival. Events included in the festival are honoring our Veterans, a chili cookoff, events for children, a 5K race, karaoke competition and hayrides. We have coordinated with Shelda Jones - Main Street, the Methodist Church and Chief McDowell regarding our event.

We would sincerely request your approval of our event and a reduction (or free) in the fees assessed for hosting this event as all of our money will go back into our community and local charities, and our businesses will be visited by many participants.

Thank you for your consideration of our request,

Sincerely,

Angie Alexander Johnson
Team Captain
CALB Team Walker/Frost

CITY OF LONG BEACH
SPECIAL EVENT APPLICATION
City Clerk's Office * 201 Jeff Davis Avenue * P.O. Box 929 * Long Beach, MS 39560

Date Received By Clerk's Office: 8/30/17 Time: 2:50 By: SJ

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the City Clerk at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: Carnival Association of Long Beach

Organization Address: PO Box 120 Long Beach

Organization Agent: Jennifer Glenn Title: President

Phone: [illegible] Work Home [illegible] During event [illegible]

Agent's Address: [illegible]

Agent's E-Mail Address: [illegible]

Event Name: Fall Festival - Veterans Day Appreciation & Chili Cookoff

Please give a brief description of the proposed special event: Family Friendly event w/ games & events to raise money for local charities

Event Day(s) & Date(s): Saturday Nov 11 Event Time(s): 8:00 AM - 10:00 pm

Set-Up Date & Time: Friday, Nov 10 8:00am Tear-Down Date & Time: Saturday Nov 11, 10:00 pm

Event Location: Town Green

ANNUAL EVENT: Is this event expected to occur next year? YES NO

How many years has this event occurred? 1st year

ADOPTED: 11.15.11-BOARD ACTION

MAP: **(a)** If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. **(b)** Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. **(c)** Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/ Time:_____ through Date/ Time_____

RESERVED PARKING: Are you requesting reserved parking? YES NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

_____

_____

VENDORS: Food Concessions? (YES) NO Other Vendors? YES NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES (NO)
If yes, are liquor license **and** liquor liability insurance attached? YES NO
If yes, what time?_____ Until_____

ENTERTAINMENT: Are there any entertainment features related to this event? (YES) NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule. LB band, LB Choir, local bands

ATTENDANCE: What is the expected (estimated) attendance for this event? 1,000

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES (NO)

If yes, you are required to obtain a permit through the City Clerk's Office.

REST ROOMS: Are you planning to provide portable rest rooms at the event? (YES) (NO)
If yes, how many?

As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

OTHER REQUESTS: (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.)
Yes for 5k race @ 8:00 a.m.

_____

ADOPTED: 11.15.11-BOARD ACTION

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least $500,000. An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request that Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that: A Certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting that Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in paragraph above
related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.
All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance which names the City of Long Beach as an additional named insured party on the policy.
The approval of this special event may include additional requirements or limitations, based on the City's review of this application. Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

8/10/17 — Date

Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to: CITY CLERK'S OFFICE - 201 JEFF DAVIS AVENUE – P.O. BOX 929 - LONG BEACH, MS 39560

ADOPTED: 11.15.11-BOARD ACTION

Minutes of September 19, 2017
Mayor and Board of Aldermen

Event Title:_____

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept.: _____ Recommend Approval: YES NO Est. Economic Impact: $_____

Fire Dept.: _____ Recommend Approval: YES NO Est. Economic Impact: $_____

Public Works: _____ Recommend Approval: YES NO Est. Economic Impact: $_____

Traffic Eng.: _____ Recommend Approval: YES NO Est. Economic Impact: $_____

Parks/REC: _____ Recommend Approval: YES NO Est. Economic Impact: $_____

Have businesses been notified for street closures?: YES NO

Reason for disapproval_____

Any special requirements/conditions_____

Insurance / Indemnification Received: _____

Insurance Approved: _____

Board of Aldermen Approved: _____ **Denied:** _____

Approval/ Denial Mailed: _____

ADOPTED: 11.15.11-BOARD ACTION

CITY OF LONG BEACH
PARKS AND RECREATION DEPARTMENT
APPLICATION FOR PERMIT

TOWN GREEN

Group / Individual Name (Permit tee): Carnival Association of Long Beach / Angie Johnson

Telephone Number: 228-224-9298
Home Work Cell

Street Address: PO Box 120, Long Beach

City Long Beach State MS Zip 39560

Type of Event: Charity fundraiser Fall Festival/Chili Cookoff - Veterans Day Appreciation

Start Time: 8:00 am Friday Nov 10

Closing Time: 10:00 pm Saturday Nov 11

It is agreed between the City of Long Beach and the permit fee that the named facility is reserved on

Saturday - Town Green
(Date)
November 11, 2017

The person(s) requesting this permit

1. Agrees to personally accept responsibility for any damage done to the facility, grounds or equipment by persons in his/her group during the reserved period of time, and will hold the City of Long Beach harmless of any damage done to permit tee or permit tee's equipment.
2. Agrees to maintain order and control over persons in the group.
3. Agrees to abide by all policies and procedures of the City of Long Beach, the Long Beach Parks and Recreation Department as directed by the contents of the Town Green policy statement.
4. Understands that failure to comply with all the terms of the aforementioned policy as well as any violation of federal, state, or municipal law in conjunction with the use of this facility will result in the cancellation of the privilege of using this facility and will jeopardize any future permit grants for this or any other facility. I hereby agree that I have read and understand the regulations and policies governing the use of the Long Beach Town Green, including the deck area and shoo-fly.

Signature [signature] Date 9-19-17

Rental Fee $ 300.00 Receipt # Date

Deposit Fee $ Receipt # Date

Clean-up Fee $ 100.00 Receipt # Date

PLEASE REVIEW THE POLICY AND RETAIN FOR YOUR RECORDS

~ 1 ~

STATE OF MISSISSIPPI
COUNTY OF HARRISON
SECOND JUDICIAL DISTRICT

RELEASE AND IDNEMNITY

WHEREFORE, for and in consideration of the use of the ground of the City of Long Beach, Town Green and structures erected upon it owned by the City of Long Beach, Mississippi, and located at 115 East 3rd Street, I [illegible], do hereby release, acquit and forever discharge the City of Long Beach, Mississippi, and all of its respective agents, servants, employees, elected and non-elected officials, successors, predecessors, insurers, attorneys, and any and all other legal entities and persons, of and from any and all claims, demands, actions, damages, liability, or legal recourse of any type, and expenses (including attorneys' fees) in connection with or arising from or out of my use of the Town Green.

WHEREFORE, PREMISES CONSIDERED:
The undersigned further agrees that he/she shall indemnify and hold harmless the City against and from all claims, demands, actions, rights of action, liabilities, losses, judgments, costs, expenses, and attorney fees which shall or may rise by virtue of anything done or omitted to be done by us, including through or by its agents, employees, or other representatives, arising out of, claimed on account of, or in any manner predicated upon the use of the above mentioned property. The undersigned further agrees to protect and save and keep the City harmless and indemnify the City against and from any and all claims, demands, actions, liabilities, judgments, losses, costs, damages or expenses (including attorneys' fees) arising out of, claimed on account of, or in any manner predicated upon any accident or other occurrence arising from the use of the above mentioned property causing injury to person(s) (including death) or property to whomsoever or whatever in law and equity.

Furthermore, as part of the consideration for using the abovementioned property, the undersigned agree to assume full responsibility and liability for any and all risk of loss by theft, vandalism, destruction, or otherwise, of any and all items of personal property belonging to the organization, group or members thereof while in and about said facility, regardless of whether or not said loss relates to, or arises out of, the use of said facility and, in addition, said organization or group agrees to indemnify and hold the City of Long Beach, its agents and servants, and employees harmless from and against all claims and expenses for same, including attorneys fees.

This, the [illegible] day of [illegible] 20 17

Authorized Signature [illegible]

Witness [illegible]

LONG BEACH TOWN GREEN RULES AND REGULATIONS
The Town Green is owned and operated by the City of Long Beach and administered by the Department of Parks and Recreation. All groups wishing to book the facility are considered on first come, first serve basis. The City of Long Beach reserves the right to provide activities on those dates deemed appropriate in carrying out its program(s).

Permission to use the Town Green does not include the closing of the Town Green to the general public. When renting the shoo-fly area the permit tee agrees not to restrict the public from entering the grounds or the parking lot connected to the Town Green.

Tables and chairs are NOT provided at this facility. Arrangements for the rental of these items are the responsibility of the permit tee. However, the City does rent their stage and bleacher area. You can get the rental fees for those areas by contacting the Parks and Recreation Department.

Gambling will not be permitted on the Town Green or in any of the buildings at this location and failure to comply with this policy shall be grounds for cancellation of the permit.

The selling or consumption of alcoholic beverages on the Town Green in NOT ALLOWED without written consent for the City of Long Beach Parks and Recreation Department. Requests must be presented in writing and will be considered on an individual basis.

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The permit tee is responsible for the cleaning of the grounds following his/her activity. Failure to clean the area may result in forfeiture of the deposit, and/or the denial of any future use of this facility by their person(s) or group.

All functions must be concluded and the premises emptied no later than midnight. Any deviation from this policy will have to approve the by the Parks and Recreation Department.

There will be no nailing, screwing or tying of any type to the Gazebo's and Shoo-fly structures; this includes the trees on the grounds. Some exceptions can be made but only with prior consent from The City of Long Beach.

Any special requests must be submitted in writing and approved by the City of Long Beach Parks and Recreations Department.

No vehicles are allowed on the grounds without approval from Director or Assistant Director of Parks and Recreation.

FEES:

Deposit Fee – A deposit of $100.00 must be paid when your contract is signed, this will also secure your event date. **Deposit for festivals is $300.00**

Rental Fees - $150.00 per day for the stage and bleacher areas, $50.00 per day for each gazebo, & $50.00 per day for the shoo-fly area. **Festival rental is $400.00 this fee must be paid 1 month prior to the event date.**

Clean-up Fee - $200.00 for events - **$300.00 for festivals**, this fee is refundable. You are responsible for cleaning up after your event/festivals, if you fail to do so your cleanup fee will not be refunded to you. The property will be inspected at the end of your event/festival.

Non-Profit Group Fee- To be considered for the reduced rate you must provide The City of Long Beach with a copy of the organizations 501 C-3 tax status form that is filed with the Secretary of State in Jackson, MS. If you do qualify for the discounted rate it will reduce it by half.

Security Personnel - $25.00 per hour with a 4 hours minimum. The requirement for security personnel will be handled on a case by case basis. This will be handled by a City of Long Beach Police Department representative and will be dependent on the type of event and estimated attendance. You will need to contact the City of Long Beach Police Department to make those arrangements.

Refunds – All refund will be processed the day after your event and inspection. As long as there is no damage your refund will be mailed out to you and could take 3-5 weeks for you to receive.

Cancellation Policies: should the permit tee cancel his/her event with the Parks and Recreation Department prior to 60 days of their scheduled event, 100% of the deposit will be refunded. Any cancellation within 60 days their deposit will be forfeited. If a warning or watch for a hurricane is present, then the renter would be refunded full rent and deposit. Any other exception (weather conditions) will be on a case by case basis.

* *

P.O. Box 120
Long Beach, MS 39560

August 30, 2017

Honorable George Bass
Mayor, City of Long Beach

Honorable Board of Aldermen
City of Long Beach
Post Office Box 929
Long Beach, MS 39560

Dear Mayor Bass and Aldermen,

The Carnival Association of Long Beach ("CALB") is a 501c3 with a vested interest in the City of Long Beach. We have been in existence since 1960 raising money for not only St. Vincent de Paul School but many local charities.

Every year, we begin the carnival season in August with the announcement of our King and Queen candidates for the upcoming year. This year, Shane Walker and Linda Frost are our candidates who will be working hard, along with the CALB Board, to bring events to Long Beach so our businesses can benefit from the consumers and our City can be shown as our rebuilding continues to thrive.

On Saturday, October 14 and Sunday, October 15, we want to host the Inaugural CALB Kickball Tournament at the Girls Softball Fields on Klondyke Road. I have sent an email to Chief McDowell asking if Police assistance is required.

On Saturday, November 11, we want to host the Inaugural Fall Festival on the Town Green. Events included in the festival are honoring our Veterans, a chili cookoff, events for children, a 5K race, karaoke competition and hayrides. We have coordinated with Shelda Jones - Main Street, the Methodist Church and Chief McDowell regarding our event.

We would sincerely request your approval of our events and a reduction (or free) in the fees assessed for hosting these events as all of our money will go back into our community and local charities, and our businesses will be visited by many participants.

Thank you for your consideration of our request,

Sincerely,

Angie Alexander Johnson
Team Captain

Minutes of September 19, 2017
Mayor and Board of Aldermen

CITY OF LONG BEACH
SPECIAL EVENT APPLICATION
City Clerk's Office * 201 Jeff Davis Avenue * P.O. Box 929 * Long Beach, MS 39560

Date Received By Clerk's Office: 8/31/17 **Time:** 5:14 **By:** CS

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the City Clerk at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: Carnival Association of Long Beach

Organization Address: PO Box 120

Organization Agent: Jennifer Glenn Title: President

Phone: 860-4000 Work Home 214-7245 During event 860 4000

Agent's Address: 601 Wright Ave LB

Agent's E-Mail Address: cjglenn@cableone.net

Event Name: Kickball Tarnament

Please give a brief description of the proposed special event:

Kickball tournament on Saturday & Sunday to raise money for charities

Event Day(s) & Date(s): Oct 14 & 15 Event Time(s): 8:00 am

Set-Up Date & Time: Oct 13 Tear-Down Date & Time: Oct 15

Event Location: Girls Softball fields Klondyke Road

ANNUAL EVENT: Is this event expected to occur next year? (YES) NO

How many years has this event occurred? 1st year

ADOPTED: 11.15.11-BOARD ACTION

MAP: **(a)** If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. **(b)** Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. **(c)** Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/ Time:_____through Date/ Time_____

RESERVED PARKING: Are you requesting reserved parking? YES NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

_____

_____

VENDORS: Food Concessions? (YES) NO Other Vendors? YES NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO
If yes, are liquor license **and** liquor liability insurance attached? YES NO
If yes, what time?_____ Until_____

ENTERTAINMENT: Are there any entertainment features related to this event? YES NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

ATTENDANCE: What is the expected (estimated) attendance for this event? 500

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES (NO)

If yes, you are required to obtain a permit through the City Clerk's Office.

REST ROOMS: Are you planning to provide portable rest rooms at the event? YES (NO)
If yes, how many? _____

As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

OTHER REQUESTS: (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.) Use of facilities & lights

_____

ADOPTED: 11.15.11-BOARD ACTION

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least $500,000. An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request that Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that: A Certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting that Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in paragraph above
related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.
All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance which names the City of Long Beach as an additional named insured party on the policy.
The approval of this special event may include additional requirements or limitations, based on the City's review of this application. Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

8/30/17 _____
Date Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to: CITY CLERK'S OFFICE - 201 JEFF DAVIS AVENUE – P.O. BOX 929 - LONG BEACH, MS 39560

ADOPTED: 11.15.11-BOARD ACTION

Event Title: Kickball Tarnament

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept.: ___ Recommend Approval: (YES) NO Est. Economic Impact: $_____

Fire Dept.: ___ Recommend Approval: YES NO Est. Economic Impact: $_____

Public Works: ___ Recommend Approval: (YES) NO Est. Economic Impact: $_____

Traffic Eng.: _____ Recommend Approval: YES NO Est. Economic Impact: $ _____

Parks/REC: ___ Recommend Approval: (YES) NO Est. Economic Impact: $_____

Have businesses been notified for street closures?: YES NO

Reason for disapproval_____

_____

Any special requirements/conditions_____

_____

Insurance / Indemnification Received: _____

Insurance Approved: _____

Board of Aldermen Approved:_____ **Denied:**_____

Approval/ Denial Mailed:_____

ADOPTED: 11.15.11-BOARD ACTION

* *

LONG BEACH
CHAMBER OF COMMERCE

Mississippi Gulf Coast Chamber of Commerce, Inc.

August 31, 2017

Mayor George Bass
Chief McDowell
City of Long Beach
201 Jeff Davis Ave
Long Beach, MS 39560

Dear Mayor Bass and Chief McDowell,

On behalf of the Long Beach Chamber of Commerce Board of Directors, I would like to thank you again for your continued support of the Taste of Long Beach and the Long Beach Chamber of Commerce. We would like to ask for the City of Long Beach permission to hold our 9th Annual Taste of Long Beach at the Harper McCaughan Town Green. We would like to ask that the City and Long Beach Police Department allow the Long Beach Chamber of Commerce to serve and consume alcohol on the Harper McCaughan Town Green property.
The Long Beach Chamber of Commerce will apply for all necessary permits from ABC and the State of Mississippi.

Please let me know if you have any questions or need any additional information about the event, please contact me at (228) 604.0014.

I look forward to seeing you on November 2nd.

Sincerely,

Long Beach Chamber of Commerce Board of Directors

Mississippi Gulf Coast
Chamber of Commerce, Inc.

CONNECT ADVOCATE DEVELOP

CITY OF LONG BEACH
SPECIAL EVENT APPLICATION
City Clerk's Office * 201 Jeff Davis Avenue * P.O. Box 929 * Long Beach, MS 39560

Date Received By Clerk's Office: 8/31/17 Time: 4:00 pm By: CS

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the City Clerk at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: Mississippi Gulf Coast Chamber of Commerce LBCoC

Organization Address: 11975 Seaway Road

Organization Agent: Lori Adele Lyons Title: CEO

Phone: 228.604.0014 Work Home _____ During event _____

Agent's Address: 11975 Seaway Road Gulfport, MS 39503

Agent's E-Mail Address: alyons@mscoastchamber.com

Event Name: Taste of Long Beach

Please give a brief description of the proposed special event: _____

see attached

Event Day(s) & Date(s): 11.2.17 Event Time(s): 6pm-8:30pm

Set-Up Date & Time: 11.2.17 9am Tear-Down Date & Time: 11.2.17 9pm

Event Location: Harper McCaughan Town Green

ANNUAL EVENT: Is this event expected to occur next year? (YES) NO

How many years has this event occurred? 8th or 9th

ADOPTED: 11.15.11-BOARD ACTION

MAP: **(a)** If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. **(b)** Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. **(c)** Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/ Time:_____through Date/ Time_____

RESERVED PARKING: Are you requesting reserved parking? YES (NO)

If yes, list the number of street spaces, City lots or locations where parking is requested:

_____

_____

VENDORS: Food Concessions? (YES) NO Other Vendors? (YES) NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? (YES) NO
If yes, are liquor license **and** liquor liability insurance attached? YES NO
If yes, what time? 6pm Until 8:30 pm

ENTERTAINMENT: Are there any entertainment features related to this event? (YES) NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule. Jesse Allen

ATTENDANCE: What is the expected (estimated) attendance for this event? 350

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES (NO)

If yes, you are required to obtain a permit through the City Clerk's Office.

REST ROOMS: Are you planning to provide portable rest rooms at the event? YES (NO)
If yes, how many? _____

As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

OTHER REQUESTS: (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.)
Bob Paul for tables - set up

_____

ADOPTED: 11.15.11-BOARD ACTION

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least $500,000. An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request that Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

see attached

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that: A Certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting that Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in paragraph above
related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.
All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance which names the City of Long Beach as an additional named insured party on the policy.
The approval of this special event may include additional requirements or limitations, based on the City's review of this application. Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

8.31.17 — Date

Adele Lyons - Jeremy Lewis — Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to: CITY CLERK'S OFFICE - 201 JEFF DAVIS AVENUE – P.O. BOX 929 - LONG BEACH, MS 39560

ADOPTED: 11.15.11-BOARD ACTION

Event Title: Taste of Long Beach

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept.: _____ Recommend Approval: YES NO Est. Economic Impact: $_____

Fire Dept.: _____ Recommend Approval: YES NO Est. Economic Impact: $_____

Public Works: _____ Recommend Approval: YES NO Est. Economic Impact: $_____

Traffic Eng.: _____ Recommend Approval: YES NO Est. Economic Impact: $_____

Parks/REC: _____ Recommend Approval: YES NO Est. Economic Impact: $_____

Have businesses been notified for street closures?: YES NO

Reason for disapproval_____

_____

Any special requirements/conditions_____

_____

Insurance / Indemnification Received: _____

Insurance Approved: _____

Board of Aldermen Approved:_____ Denied:_____

Approval/ Denial Mailed:_____

ADOPTED: 11.15.11-BOARD ACTION

LONG BEACH
CHAMBER OF COMMERCE

Mississippi Gulf Coast Chamber of Commerce, Inc.

August 31, 2017

Mayor George Bass
City of Long Beach
201 Jeff Davis Ave
Long Beach, MS 39560

Dear Mayor Bass and Board,

On behalf of the Long Beach Chamber of Commerce Board of Directors, I would like to thank you again for your continued support of the Taste of Long Beach and the Long Beach Chamber of Commerce. We would like to ask for the City of Long Beach permission to hold our 9th Annual Taste of Long Beach at the Harper McCaughan Town Green. We would like to ask that the City waive all fees for the Long Beach Chamber of Commerce to use the facilities. The 2017 Taste of Long Beach committee has been busy organizing the 9th Annual Taste of Long Beach to be held on Thursday, November 2, 2017.

A Taste of Long Beach" is an annual event held to showcase the local businesses and to expose more people to see what Long Beach has to offer. A silent auction featuring products and services from Long Beach businesses will also be held. Every year, more than 400 attendees gather together to celebrate the Taste of Long Beach, while helping to raise funds for the Long Beach Chamber of Commerce's program of work and Small Business Grants for local businesses in the 39560 area.

We hope you will join us for the 9th Annual Taste of Long Beach on Thursday, November 2 from 6:00 p.m. - 8:30 p.m. at the Harper McCaughan Town Green. For questions or additional information about the event, please contact me at (228) 604.0014.

We look forward to seeing you on November 2nd.

Sincerely,

Long Beach Chamber of Commerce Board of Directors

Mississippi Gulf Coast
Chamber of Commerce, Inc.

CONNECT ADVOCATE DEVELOP

CITY OF LONG BEACH
PARKS AND RECREATION DEPARTMENT
APPLICATION FOR PERMIT Bobo Paul 228-669-7601

TOWN GREEN

Group / Individual Name (Permit tee):
Mississippi Gulf Coast Chamber of Commerce Inc - Long Beach Chamber

Telephone Number: 228.604.0014
Home Work Cell

Street Address: 11975 Seaway Road

City Gulfport State MS Zip 39503

Type of Event: Taste of Long Beach

Start Time: 6:00 pm

Closing Time: 8:30pm

It is agreed between the City of Long Beach and the permit fee that the named facility is reserved on November 2nd - Thursday
(Date)
Town Green

The person(s) requesting this permit

1. Agrees to personally accept responsibility for any damage done to the facility, grounds or equipment by persons in his/her group during the reserved period of time, and will hold the City of Long Beach harmless of any damage done to permit tee or permit tee's equipment.
2. Agrees to maintain order and control over persons in the group.
3. Agrees to abide by all policies and procedures of the City of Long Beach, the Long Beach Parks and Recreation Department as directed by the contents of the Town Green policy statement.
4. Understands that failure to comply with all the terms of the aforementioned policy as well as any violation of federal, state, or municipal law in conjunction with the use of this facility will result in the cancellation of the privilege of using this facility and will jeopardize any future permit grants for this or any other facility. I hereby agree that I have read and understand the regulations and policies governing the use of the Long Beach Town Green, including the deck area and shoo-fly.

Signature Adele Lyons (Jenny Lyons) Date: 8.31.17

Rental Fee $ 0 Receipt # _____ Date _____

Deposit Fee $ 0 Receipt # _____ Date _____

Clean-up Fee $ 0 Receipt # _____ Date _____

PLEASE REVIEW THE POLICY AND RETAIN FOR YOUR RECORDS

STATE OF MISSISSIPPI
COUNTY OF HARRISON
SECOND JUDICIAL DISTRICT

RELEASE AND IDNEMNITY

WHEREFORE, for and in consideration of the use of the ground of the City of Long Beach, Town Green and structures erected upon it owned by the City of Long Beach, Mississippi, and located at 115 East 3rd Street, I _____, do hereby release, acquit and forever discharge the City of Long Beach, Mississippi, and all of its respective agents, servants, employees, elected and non-elected officials, successors, predecessors, insurers, attorneys, and any and all other legal entities and persons, of and from any and all claims, demands, actions, damages, liability, or legal recourse of any type, and expenses (including attorneys' fees) in connection with or arising from or out of my use of the Town Green.

WHEREFORE, PREMISES CONSIDERED:

The undersigned further agrees that he/she shall indemnify and hold harmless the City against and from all claims, demands, actions, rights of action, liabilities, losses, judgments, costs, expenses, and attorney fees which shall or may rise by virtue of anything done or omitted to be done by us, including through or by its agents, employees, or other representatives, arising out of, claimed on account of, or in any manner predicated upon the use of the above mentioned property. The undersigned further agrees to protect and save and keep the City harmless and indemnify the City against and from any and all claims, demands, actions, liabilities, judgments, losses, costs, damages or expenses (including attorneys' fees) arising out of, claimed on account of, or in any manner predicated upon any accident or other occurrence arising from the use of the above mentioned property causing injury to person(s) (including death) or property to whomsoever or whatever in law and equity.

Furthermore, as part of the consideration for using the abovementioned property, the undersigned agree to assume full responsibility and liability for any and all risk of loss by theft, vandalism, destruction, or otherwise, of any and all items of personal property belonging to the organization, group or members thereof while in and about said facility, regardless of whether or not said loss relates to, or arises out of, the use of said facility and, in addition, said organization or group agrees to indemnify and hold the City of Long Beach, its agents and servants, and employees harmless from and against all claims and expenses for same, including attorneys fees.

This, the 31 day of August, 20 17.

Authorized Signature Adele Nons (Jenny Lorenz)

Witness _____

LONG BEACH TOWN GREEN RULES AND REGULATIONS
The Town Green is owned and operated by the City of Long Beach and administered by the Department of Parks and Recreation. All groups wishing to book the facility are considered on first come, first serve basis. The City of Long Beach reserves the right to provide activities on those dates deemed appropriate in carrying out its program(s).

Permission to use the Town Green does not include the closing of the Town Green to the general public. When renting the shoo-fly area the permit tee agrees not to restrict the public from entering the grounds or the parking lot connected to the Town Green.

Tables and chairs are NOT provided at this facility. Arrangements for the rental of these items are the responsibility of the permit tee. However, the City does rent their stage and bleacher area. You can get the rental fees for those areas by contacting the Parks and Recreation Department.

Gambling will not be permitted on the Town Green or in any of the buildings at this location and failure to comply with this policy shall be grounds for cancellation of the permit.

The selling or consumption of alcoholic beverages on the Town Green in NOT ALLOWED without written consent for the City of Long Beach Parks and Recreation Department. Requests must be presented in writing and will be considered on an individual basis.

NO GLASS BOTTLES OR OTHER GLASS CONTAINERS are allowed on the Town Green area without the approval of the Parks and Recreation Department.

The permit tee is responsible for the cleaning of the grounds following his/her activity. Failure to clean the area may result in forfeiture of the deposit, and/or the denial of any future use of this facility by their person(s) or group.

All functions must be concluded and the premises emptied no later than midnight. Any deviation from this policy will have to approve the by the Parks and Recreation Department.

There will be no nailing, screwing or tying of any type to the Gazebo's and Shoo-fly structures; this includes the trees on the grounds. Some exceptions can be made but only with prior consent from The City of Long Beach.

Any special requests must be submitted in writing and approved by the City of Long Beach Parks and Recreations Department.

No vehicles are allowed on the grounds without approval from Director or Assistant Director of Parks and Recreation.

FEES:

Deposit Fee – A deposit of $100.00 must be paid when your contract is signed, this will also secure your event date. **Deposit for festivals is $300.00**

Rental Fees - $150.00 per day for the stage and bleacher areas, $50.00 per day for each gazebo, & $50.00 per day for the shoo-fly area. **Festival rental is $400.00 this fee must be paid 1 month prior to the event date.**

Clean-up Fee - $200.00 for events - **$300.00 for festivals**, this fee is refundable. You are responsible for cleaning up after your event/festivals, if you fail to do so your cleanup fee will not be refunded to you. The property will be inspected at the end of your event/festival.

Non-Profit Group Fee- To be considered for the reduced rate you must provide The City of Long Beach with a copy of the organizations 501 C-3 tax status form that is filed with the Secretary of State in Jackson, MS. If you do qualify for the discounted rate it will reduce it by half.

Security Personnel - $25.00 per hour with a 4 hours minimum. The requirement for security personnel will be handled on a case by case basis. This will be handled by a City of Long Beach Police Department representative and will be dependent on the type of event and estimated attendance. You will need to contact the City of Long Beach Police Department to make those arrangements.

Refunds – All refund will be processed the day after your event and inspection. As long as there is no damage your refund will be mailed out to you and could take 3-5 weeks for you to receive.

Cancellation Policies: should the permit tee cancel his/her event with the Parks and Recreation Department prior to 60 days of their scheduled event, 100% of the deposit will be refunded. Any cancellation within 60 days their deposit will be forfeited. If a warning or watch for a hurricane is present, then the renter would be refunded full rent and deposit. Any other exception (weather conditions) will be on a case by case basis.

* *

Minutes of September 19, 2017
Mayor and Board of Aldermen

CITY OF LONG BEACH
SPECIAL EVENT APPLICATION
City Clerk's Office * 201 Jeff Davis Avenue * P.O. Box 929 * Long Beach, MS 39560

Date Received By Clerk's Office: 9/11/17 Time: 2:00 By: CS

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the City Clerk at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: Long Beach School District / Long Beach High School

Organization Address: 19148 Commission Rd, Long Beach, MS 39560

Organization Agent: Forrest Williams/Rick Osness Title: Athletic Director/BRC President

Phone: 601-383-4085 Work Home _____ During event 301-919-0336

Agent's Address: Same

Agent's E-Mail Address: Forrest.williams@lbsd.k12.ms.us / nl3rear@gmail.com

Event Name: 2017 Bearcat Cross Country Classic

Please give a brief description of the proposed special event: LBHS + MHSAA Sponsored running event for High school + Middle School Cross Country teams. Event is held on School + private property. Need Police help with 1 intersection.

Event Day(s) & Date(s): Sept 23, 2017 Event Time(s): 0800 - 1200

Set-Up Date & Time: 0600 Sept 23 Tear-Down Date & Time: 1200 Sept 23

Event Location: LBHS

ANNUAL EVENT: Is this event expected to occur next year? (YES) NO

How many years has this event occurred? 2 at this location (This is second year)

ADOPTED: 11.15.11-BOARD ACTION

MAP: **(a)** If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. **(b)** Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. **(c)** Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/ Time: Na through Date/ Time Na

RESERVED PARKING: Are you requesting reserved parking? YES (NO)

If yes, list the number of street spaces, City lots or locations where parking is requested:

_____

_____

VENDORS: Food Concessions? YES NO School Concession stand Other Vendors? YES (NO)

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES (NO)
If yes, are liquor license **and** liquor liability insurance attached? YES NO
If yes, what time? _____ Until Na

ENTERTAINMENT: Are there any entertainment features related to this event? YES (NO)

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

ATTENDANCE: What is the expected (estimated) attendance for this event? 500

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES (NO)

If yes, you are required to obtain a permit through the City Clerk's Office.

REST ROOMS: Are you planning to provide portable rest rooms at the event? YES (NO)
If yes, how many? _____

As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

OTHER REQUESTS: (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.)
Police assistance to help with intersection at Cleveland Ave and Allen Rd (Traffic help)

ADOPTED: 11.15.11-BOARD ACTION

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least $500,000. An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request that Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

To be provided by LBSD Policy sent separately

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that: A Certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting that Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in paragraph above
related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.
All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance which names the City of Long Beach as an additional named insured party on the policy.
The approval of this special event may include additional requirements or limitations, based on the City's review of this application. Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

9/4/17
Date

Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to: CITY CLERK'S OFFICE - 201 JEFF DAVIS AVENUE – P.O. BOX 929 - LONG BEACH, MS 39560

ADOPTED: 11.15.11-BOARD ACTION

Event Title: 2017 Bearcat Cross County Classic

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept.: _____ Recommend Approval: YES NO Est. Economic Impact: $_____

Fire Dept.: _____ Recommend Approval: YES NO Est. Economic Impact: $_____

Public Works: _____ Recommend Approval: YES NO Est. Economic Impact: $_____

Traffic Eng.: _____ Recommend Approval: YES NO Est. Economic Impact: $ _____

Parks/REC: _____ Recommend Approval: YES NO Est. Economic Impact: $_____

Have businesses been notified for street closures?: YES NO

Reason for disapproval_____

_____

Any special requirements/conditions_____

_____

Insurance / Indemnification Received: _____

Insurance Approved: _____

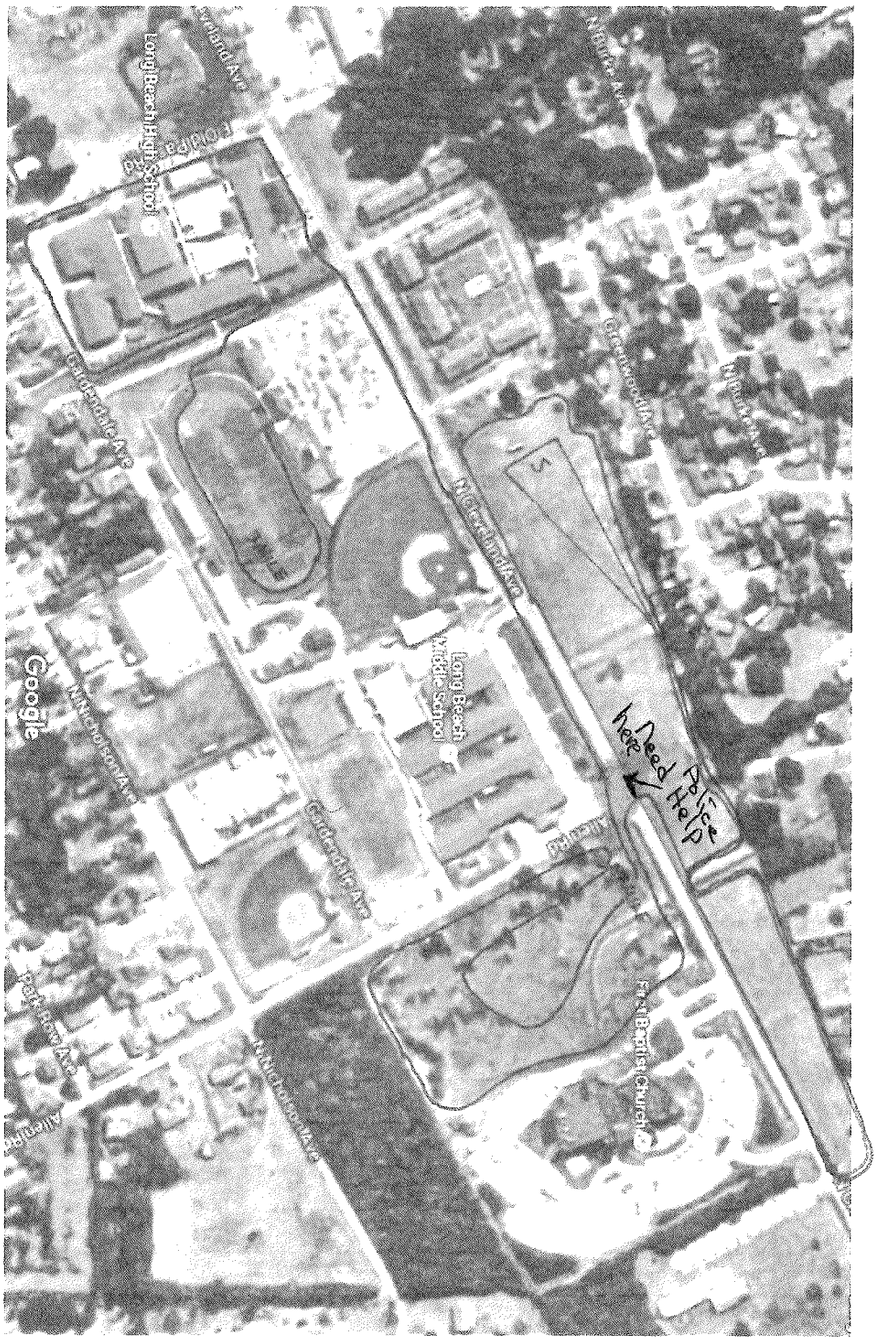
Board of Aldermen Approved:_____ **Denied:**_____

Approval/ Denial Mailed:_____

ADOPTED: 11.15.11-BOARD ACTION

Mile 1
Mile 2
Mile 3+0.1

5K



* *

Pink Heart Funds™

5095 Beatline Road Long Beach, MS 39560 (228) 575-8299 pinkheartfunds@gmail.com www.pinkheartfunds.org

Pink Heart Funds exists to inspire, encourage, and restore hope for persons affected with cancer and hair loss disorders

September 11, 2017

City of Long Beach
Police Department
Long Beach, MS 39560

Dear Authority,

Please consider this our formal request for the Long Beach Police Department to block Jeff Davis and Lang Street for approximately 2 hours from 8:00am until 10:00 am the morning of October 14th for A FUNDRAISING *event for Pink Heart Funds.*

With Gratitude
PINK HEART FUNDS
JoAn Nicely BY
JoAn Nicely
President/Founder

CITY OF LONG BEACH
SPECIAL EVENT APPLICATION
City Clerk's Office * 201 Jeff Davis Avenue * P.O. Box 929 * Long Beach, MS 39560

Date Received By Clerk's Office: 9/11/17 Time: 10:03 By: CS

Please complete this application in accordance with the City of LONG BEACH Special Events Policy, and return it to the Office of the City Clerk at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: PINK HEART FUNDS

Organization Address: 5095 BEATLINE ROAD

Organization Agent: EILEEN MORRISON ~~JOAN NICOLS~~ Title: ~~PRESIDENT/FOUNDER~~ BOARD MEMBER

Phone: 228.586.3299 Work Home _____ During event _____

Agent's Address: 7544 RED CREEK RD LONG BEACH, MS

Agent's E-Mail Address: PINKHEARTFUNDS@GMAIL.COM

Event Name: WALK OF HOPE

Please give a brief description of the proposed special event:

FUNDRAISER / WALK FOR PINK HEART FUNDS

Event Day(s) & Date(s): OCT 14 Event Time(s): 8:00 AM

Set-Up Date & Time: 5:00 AM Tear-Down Date & Time: 2:00 PM

Event Location: TOWN GREEN

ANNUAL EVENT: Is this event expected to occur next year? (YES) NO

How many years has this event occurred? 11

ADOPTED: 11.15.11-BOARD ACTION

MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/ Time: 9:00 through Date/ Time 10:00

RESERVED PARKING: Are you requesting reserved parking? YES (NO)

If yes, list the number of street spaces, City lots or locations where parking is requested:

_____

_____

VENDORS: Food Concessions? YES (NO) Other Vendors? YES (NO)

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES (NO)
If yes, are liquor license **and** liquor liability insurance attached? YES NO
If yes, what time?_____ Until_____

ENTERTAINMENT: Are there any entertainment features related to this event? YES (NO)

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

ATTENDANCE: What is the expected (estimated) attendance for this event? 300

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES (NO)

If yes, you are required to obtain a permit through the City Clerk's Office.

REST ROOMS: Are you planning to provide portable rest rooms at the event? YES (NO)
If yes, how many? _____

As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

OTHER REQUESTS: (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.)

_____

_____

ADOPTED: 11.15.11-BOARD ACTION

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least $500,000. An event sponsor must provide a valid certificate of insurance naming the City of Long Beach as an additional insured party on the policy. A sponsor of a Low Hazard event may request that Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that: A Certificate of Insurance must be provided which names the City of Long Beach as an additional named insured party on the policy or I am requesting that Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in paragraph above
related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.
All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Long Beach with a Certificate of Insurance which names the City of Long Beach as an additional named insured party on the policy.
The approval of this special event may include additional requirements or limitations, based on the City's review of this application. Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

11 Sept '17 _____
Date Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to: CITY CLERK'S OFFICE - 201 JEFF DAVIS AVENUE – P.O. BOX 929 - LONG BEACH, MS 39560

ADOPTED: 11.15.11-BOARD ACTION

Event Title: WALK of HOPE

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept.: ___ Recommend Approval: (YES) NO Est. Economic Impact: $_____

Fire Dept.: ___ Recommend Approval: (YES) NO Est. Economic Impact: $_____

Public Works: JC Recommend Approval: (YES) NO Est. Economic Impact: $_____

Traffic Eng.: _____ Recommend Approval: YES NO Est. Economic Impact: $_____

Parks/REC: ___ Recommend Approval: (YES) NO Est. Economic Impact: $_____

Have businesses been notified for street closures?: YES NO

Reason for disapproval_____

_____

Any special requirements/conditions_____

_____

Insurance / Indemnification Received: _____

Insurance Approved: _____

Board of Aldermen Approved:_____Denied:_____

Approval/ Denial Mailed:_____

ADOPTED: 11.15.11-BOARD ACTION

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/11/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Tammy Garfield
SouthGroup Insurance Services 412 Highway 90, Suite 6 Bay Saint Louis, MS 39520	PHONE (A/C, No, Ext): (228) 466-4498 FAX (A/C, No): (888) 415-8922

INSURED	INSURER A : Covington Specialty Insurance Company
Pink Heart Funds P.O. Box 1047 Long Beach, MS 39560	INSURER B : INSURER C : INSURER D :

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY ☐ PRO-JECT ☐ LOC						MED EXP (Any one person) $ 5,000 PERSONAL & ADV INJURY $ 1,000,000 GENERAL AGGREGATE $ 2,000,000 PRODUCTS - COMP/OP AGG $ 2,000,000
	ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						BODILY INJURY (Per person) $ BODILY INJURY (Per accident) $ PROPERTY DAMAGE (Per accident) $ $
	☐ DED ☐ RETENTION $						$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N ☐ N / A If yes, describe under						PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT $ E.L. DISEASE - EA EMPLOYEE $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Non Profit Organization; Subject To All Policy Mandatory Endorsements /Exclusions.

CERTIFICATE HOLDER	CANCELLATION
City of Long Beach PO Box 929 Long Beach, MS 39560	ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Tammy Garfield

The ACORD name and logo are registered marks of ACORD

ACORD

CERTIFICATE OF LIABILITY INSURANCE

9/11/2017

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IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Tammy Garfield
SouthGroup Insurance Services 412 Highway 90, Suite 6 Bay Saint Louis, MS 39520	PHONE (A/C, No, Ext): (228) 466-4498 FAX (A/C, No): (888) 415-8922

INSURED	INSURER A : Evanston Insurance Company
Pink Heart Funds P.O. Box 1047 Long Beach, MS 39560	INSURER B : INSURER C : INSURER D :

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY ☐ PRO-JECT ☐ LOC						MED EXP (Any one person) $ 5,000 PERSONAL & ADV INJURY $ 1,000,000 GENERAL AGGREGATE $ 2,000,000 PRODUCTS - COMP/OP AGG $ 2,000,000
	ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						BODILY INJURY (Per person) $ BODILY INJURY (Per accident) $ PROPERTY DAMAGE (Per accident) $ $
	☐ DED ☐ RETENTION $ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N ☐ N / A If yes, describe under						$ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT $ E.L. DISEASE - EA EMPLOYEE $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Non Profit Organization; Subject To All Policy Mandatory Endorsements /Exclusions.

CERTIFICATE HOLDER	CANCELLATION
City of Long Beach PO Box 929 Long Beach, MS 39560	ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Tammy Garfield

The ACORD name and logo are registered marks of ACORD

CITY OF LONG BEACH
PARKS AND RECREATION DEPARTMENT
APPLICATION FOR PERMIT Bob Paul 228.669.7601

TOWN GREEN

Group / Individual Name (Permit tee):
PINK HEART FUNDS, INC.

Telephone Number: (228) 575-8299 (228) 860-1978
Home Work Cell

Street Address: 5095 Beatline Rd.

City Long Beach State MS Zip 39560

Type of Event: Fund Raising Event for Pink Heart Funds

Start Time: 5:00 AM

Closing Time: 2:00 PM

EILEEN MORRISON 10.5.1979

It is agreed between the City of Long Beach and the permit fee that the named facility is reserved on Oct. 14th 2017.
(Date)

The person(s) requesting this permit

1. Agrees to personally accept responsibility for any damage done to the facility, grounds or equipment by persons in his/her group during the reserved period of time, and will hold the City of Long Beach harmless of any damage done to permit tee or permit tee's equipment.
2. Agrees to maintain order and control over persons in the group.
3. Agrees to abide by all policies and procedures of the City of Long Beach, the Long Beach Parks and Recreation Department as directed by the contents of the Town Green policy statement.
4. Understands that failure to comply with all the terms of the aforementioned policy as well as any violation of federal, state, or municipal law in conjunction with the use of this facility will result in the cancellation of the privilege of using this facility and will jeopardize any future permit grants for this or any other facility. I hereby agree that I have read and understand the regulations and policies governing the use of the Long Beach Town Green, including the deck area and shoo-fly.

Signature _____ Date: Sept 11, 2017

Rental Fee $_____ Receipt #_____ Date_____

Deposit Fee $_____ Receipt #_____ Date_____

Clean-up Fee $_____ Receipt #_____ Date_____

PLEASE REVIEW THE POLICY AND RETAIN FOR YOUR RECORDS

~ 1 ~

STATE OF MISSISSIPPI
COUNTY OF HARRISON
SECOND JUDICIAL DISTRICT

RELEASE AND IDNEMNITY

WHEREFORE, for and in consideration of the use of the ground of the City of Long Beach, Town Green and structures erected upon it owned by the City of Long Beach, Mississippi, and located at 115 East 3rd Street, I JOAN Niceley, do hereby release, acquit and forever discharge the City of Long Beach, Mississippi, and all of its respective agents, servants, employees, elected and non-elected officials, successors, predecessors, insurers, attorneys, and any and all other legal entities and persons, of and from any and all claims, demands, actions, damages, liability, or legal recourse of any type, and expenses (including attorneys' fees) in connection with or arising from or out of my use of the Town Green.

WHEREFORE, PREMISES CONSIDERED:

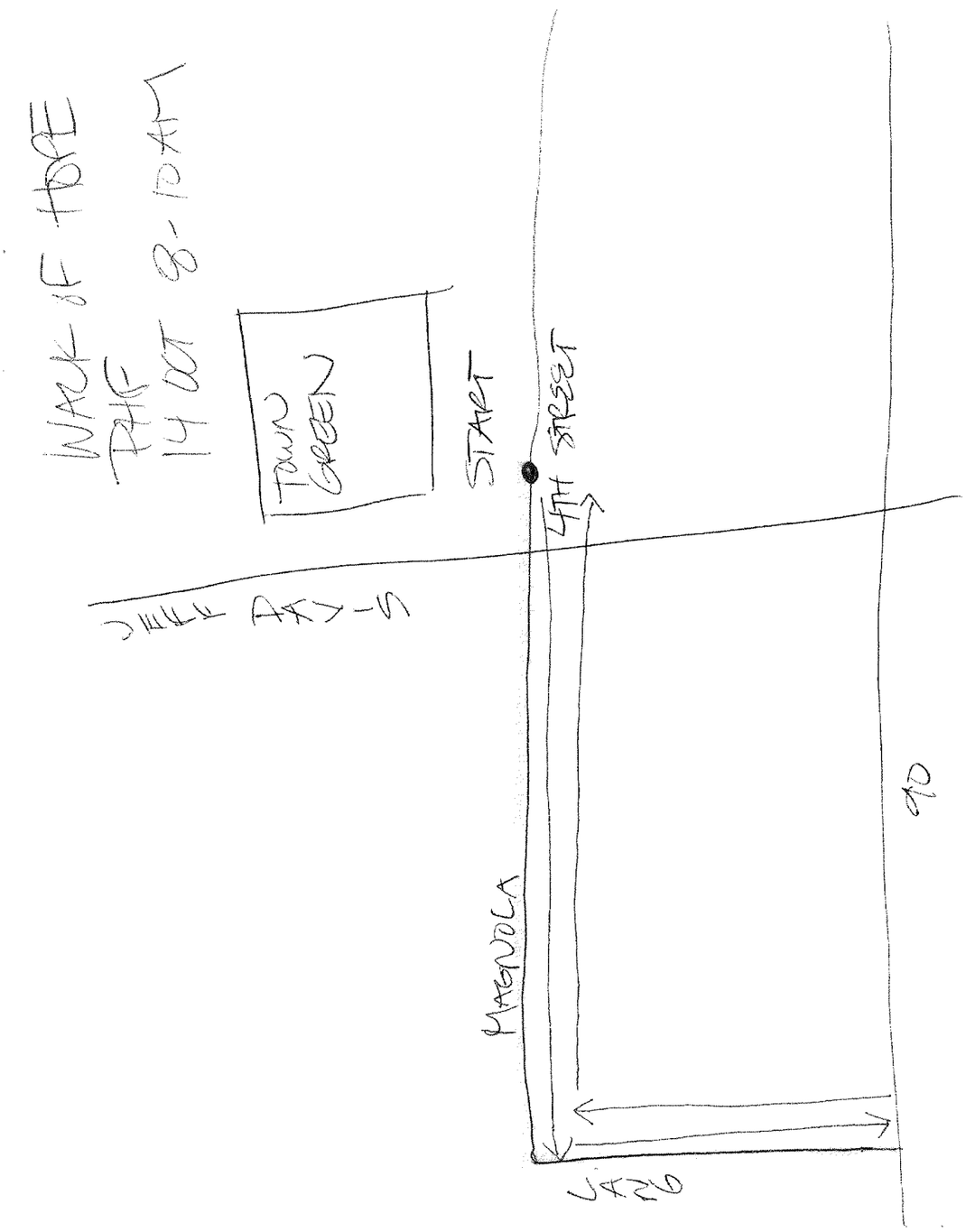
The undersigned further agrees that he/she shall indemnify and hold harmless the City against and from all claims, demands, actions, rights of action, liabilities, losses, judgments, costs, expenses, and attorney fees which shall or may rise by virtue of anything done or omitted to be done by us, including through or by its agents, employees, or other representatives, arising out of, claimed on account of, or in any manner predicated upon the use of the above mentioned property. The undersigned further agrees to protect and save and keep the City harmless and indemnify the City against and from any and all claims, demands, actions, liabilities, judgments, losses, costs, damages or expenses (including attorneys' fees) arising out of, claimed on account of, or in any manner predicated upon any accident or other occurrence arising from the use of the above mentioned property causing injury to person(s) (including death) or property to whomsoever or whatever in law and equity.

Furthermore, as part of the consideration for using the abovementioned property, the undersigned agree to assume full responsibility and liability for any and all risk of loss by theft, vandalism, destruction, or otherwise, of any and all items of personal property belonging to the organization, group or members thereof while in and about said facility, regardless of whether or not said loss relates to, or arises out of, the use of said facility and, in addition, said organization or group agrees to indemnify and hold the City of Long Beach, its agents and servants, and employees harmless from and against all claims and expenses for same, including attorneys fees.

This, the 11th day of Sept., 20 17.

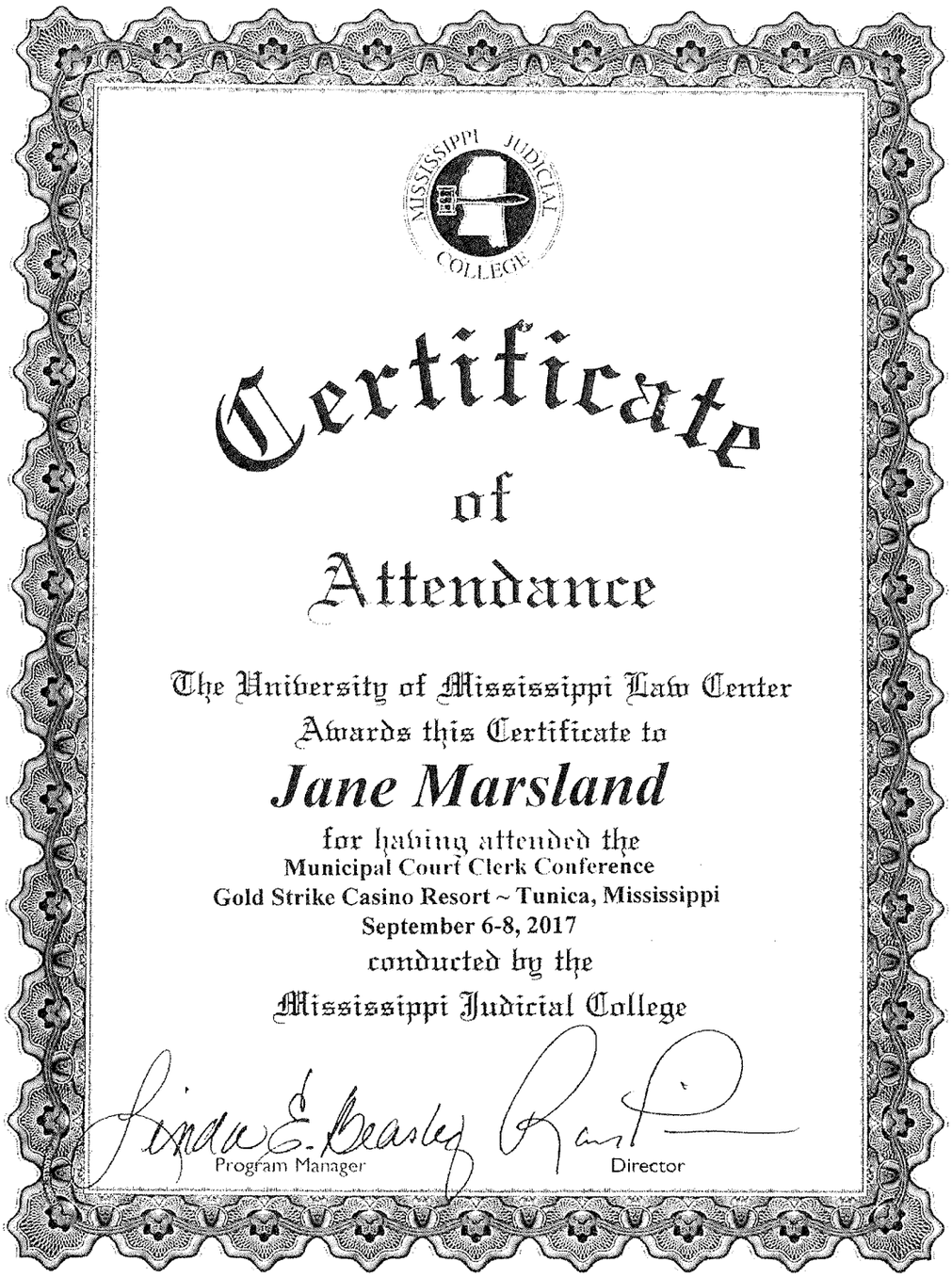
Authorized Signature _____

Witness Gail Campbell



* *

Alderman Frazer made motion seconded by Alderman Parker and unanimously carried to spread the Certificate of Attendance, Municipal Court Clerk, upon the minutes of this meeting in words and figures, as follows:



Certificate
of
Attendance

The University of Mississippi Law Center
Awards this Certificate to
Jane Marsland
for having attended the
Municipal Court Clerk Conference
Gold Strike Casino Resort ~ Tunica, Mississippi
September 6-8, 2017
conducted by the
Mississippi Judicial College

Program Manager
Director

* *

Alderman Parker made motion seconded by Alderman Frazer and unanimously carried to approve the Electronic Bid and Reverse Auction Services, Central Bidding from Central Auction House, as follows:

CENTRAL BIDDING
FROM CENTRAL AUCTION HOUSE

Electronic Bid and Reverse Auction Services Agreement

Services

Central Auction House (CAH), a Louisiana Corporation domiciled at 444 Wooddale Blvd, Baton Rouge, LA 70806, will provide unlimited and uninterrupted access to their proprietary software to City of Long Beach, Mississippi (CoLB), a Mississippi Political Subdivision domiciled at 201 Jeff Davis Avenue, Long Beach, Mississippi 39560, for the purpose of Electronic Bidding and Reverse Auction. CoLB will receive unlimited and uninterrupted access to this software for the term of this agreement. This agreement provides for the proprietary utilization of this software by CoLB. CoLB agrees to post all of their public bids and reverse auctions on the CAH Web site for the term of this contract. CoLB agrees to post all of the bid related documents to the CAH Web Site at time of document release. CoLB also agrees to add the following language to their public bid and reverse auction notifications/advertisements as well as their instructions to bidders and/or bid documents: "Official bid documents can be downloaded from Central Bidding at www.centralbidding.com. Electronic bids and/or reverse auction bids can be submitted at www.centralbidding.com. For any questions relating to the electronic bidding process, please call Central Bidding at 225-810-4814."

Acceptable Technology

CoLB agrees that the technology utilized by CAH to assure electronic bidding compliance and site security to be sufficient. CAH utilizes a public-private key pair technology, secured by SHA-2, to secure passwords. CAH utilizes a padded 2048 bit RSA encryption to assure bid security. CoLB agrees that the technology utilized by CAH fulfills the requirements for both Electronic Signatures as well as Digital Signatures.

Training

CAH will provide web based or on-site training for employees and/or agents of CoLB as required to fully assure understanding and procedural compliance with CAH software.

Pricing

CAH agrees to provide the standard Reverse Auction and Electronic Bidding Services at no charge to CoLB for the term of this agreement.

Pricing

CAH agrees to provide the standard Reverse Auction and Electronic Bidding Services at no charge to CoLB for the term of this agreement.
For additional, customized programming services requested by CoLB, in addition to the standard Reverse Auction and Electronic Bidding software utilization, there is a $150.00 per hour fee. If CoLB requests these services and gives prior written approval to the related charges, CAH will invoice CoLB on the first of every month with net fifteen (15) day terms, these invoices will be sent to the following:

Attn: Kini Gonsoulin
Comptroller
City of Long Beach
201 Jeff Davis Avenue
Long Beach, Mississippi 39560

Contract Term

This contract will remain in force for three (3) calendar years from the date of signature. This contract will automatically renew for consecutive three (3) year terms unless written notification of either termination or alteration is provided in writing by either party with a minimum of thirty (30) days written notice of intent to cancel or negotiate new terms.

City of Long Beach, Mississippi — Date

Central Auction House — 9/11/17 Date

* *

Alderman Lishen made motion seconded by Alderman Parker and unanimously carried acknowledging receipt of the Revenue/Expense Report, August, 2017.

* *

Alderman Parker made motion seconded by Alderman McCaffrey and unanimously carried to approve Fiscal Year 2016-2017 Budget Amendments, as follows:

Comptroller's Office

Memo

To: Becky Schruff

From: Kini Gonsoulin

Date: 9/14/2017

Re: Budget Amendment

Please submit the attached budget amendments for consideration on the September 19, 2017 board meeting. These are the year end amendments that are made to make sure our budget is in compliance.

If you have any questions regarding this request, please do not hesitate to ask. Thank You.

1

M.B. 86
PUBHEAR/REG:09.19.17

City of Long Beach

Budget Amendment Request

Fund Name	Federal Seizure	Date	9/19/2017
Department #	214	Budget Entry #	
Department Name	Federal Seizure		

	Original Budget	Prior Amendments	This Amendment	Revised Budget
Misc Services & Charges 214-627900	-	-	85	85
Federal Seizure Funds	-	-	(85)	(85)

Amendment to budget Federal Seizure funds spent.

Amendment #28

M.B. 86
PUBHEAR/REG:09.19.17

City of Long Beach

Budget Amendment Request

Fund Name	Tidelands	Date	9/19/2017
Department #	448	Budget Entry #	
Department Name	Tidelands		

	Original Budget	Prior Amendments	This Amendment	Revised Budget
Cap Proj - Engineering Fees 448-646211	-	37,192	1,837	39,029
Tidelands Grant - 428-460500	-	(66,845)	(1,837)	(68,682)

Amendment to budget Tidelands funds spent and to be reimbursed.

Amendment #29

City of Long Beach

Budget Amendment Request

Fund Name: Water/Sewer
Department #: 835
Department Name: Waster/Sewer Debt

Date: 9/19/2017
Budget Entry #:

	Original Budget	Prior Amendments	This Amendment	Revised Budget
Principal 835-650100	217,899	-	5,969	223,868
Water/Sewer Fund			(5,969)	(5,969)

Amendment to budget principal paid for water/sewer debt.

Amendment #30

* *

There was no official action required or taken regarding derelict properties at this time.

* *

The Mayor recognized the City Attorney for his report, and no official action was required, or taken.

* *

Minutes of September 19, 2017
Mayor and Board of Aldermen

There being no further business to come before the Mayor and Board of Aldermen at this time, Alderman Parker made motion seconded by Alderman McCaffrey and unanimously carried to adjourn until the next regular meeting in due course.

* *

APPROVED:

_____
Alderman Donald Frazer At-Large

_____
Alderman Ronald Robertson, Ward 1

_____
Alderman Bernie Parker, Ward 2

_____
Alderman Kelly Griffin, Ward 3

_____
Alderman Timothy McCaffrey, Jr., Ward 4

_____
Alderman Mark E. Lishen, Ward 5

_____
Alderman Patricia Bennett, Ward 6

_____
Date

ATTEST:

_____
Kini Gonsoulin, Deputy City Clerk