

Minutes of January 3, 2017  
Mayor and Board of Aldermen

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and her appointment to the Long Beach School Board of Trustees would become official at the regular meeting scheduled for February 7, 2017.

\*\*\*\*\*

There was no action required or taken regarding derelict properties at this time.

\*\*\*\*\*

There was no report from the City Attorney.

\*\*\*\*\*


There were no public comments regarding general matters not appearing on the agenda.

\*\*\*\*\*

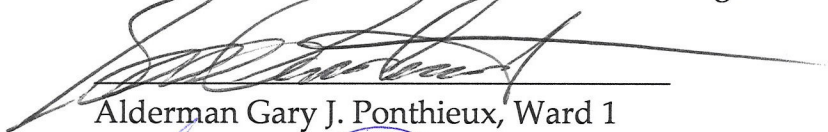
There being no further business to come before the Mayor and Board of Aldermen at this time, Alderman Parker made motion seconded by Alderman Griffin and unanimously carried to adjourn until the next regular meeting in due course.

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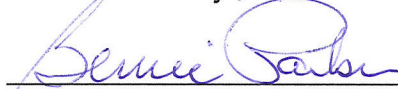
APPROVED:



Alderman Leonard G. Carrubba, Sr., At-Large



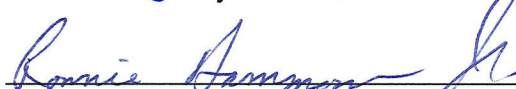
Alderman Gary J. Ponthieux, Ward 1



Alderman Bernie Parker, Ward 2



Alderman Kelly Griffin, Ward 3



Alderman Ronnie Hammons, Jr., Ward 4



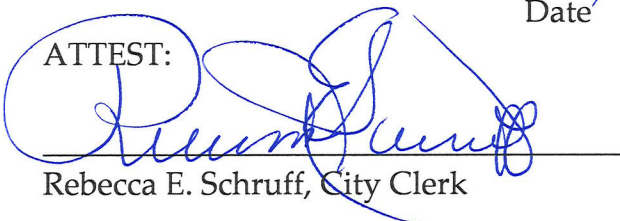
Alderman Mark E. Lishen, Ward 5

Alderman Alan Young, Ward 6

1/17/2017

Date

ATTEST:



Rebecca E. Schruff, City Clerk

**Minutes of January 17, 2017  
Mayor and Board of Aldermen**

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Be it remembered that a regular meeting of the Mayor and Board of Aldermen, Long Beach, Mississippi, was begun and held at 5:00 o'clock p.m., Long Beach City Hall Meeting Room, 201 Jeff Davis Avenue, in said City, it being the third Tuesday in January, 2017, and the same being the time, date and place fixed by Laws of the State of Mississippi and ordinance of the City of Long Beach for holding said meeting.

There were present and in attendance on said board and at the meeting the following named persons: Mayor William Skellie, Jr., Aldermen Leonard G. Carrubba, Sr., Gary J. Ponthieux, Bernie Parker, Kelly Griffin, Ronnie Hammons, Jr., Mark E. Lishen, Alan Young, City Clerk Rebecca E. Schruff, and City Attorney James C. Simpson, Jr.

There being a quorum present sufficient to transact the business of the City, the following proceedings were had and done.

\*\*\*\*\*

The meeting was called to order and there were no presentations.

\*

\*

**ANNOUNCEMENTS:**

- Congratulations to Shawn Montella on the opening of Coast Roast Coffee & Tea, roasted in Long Beach;
- Congratulations to Darwell's Café of Long Beach listed in top 10 restaurants for 2016 by Forbes.
- The new Farmers Market has relocated back to Jeff Davis Avenue on the Elias property and is interested in operating at the Town Green.

**PROCLAMATION:**

- *Long Beach School Choice Week – January 22-28, 2017.*

\*

\*

Alderman Carrubba made motion seconded by Alderman Griffin and unanimously carried to suspend the rules and amend the Municipal Docket to include the following:

- Item XII.4.g. DEPARTMENTAL BUSINESS – CITY CLERK – ES&S Agreement, 2017 Election Support.
- Item XII.4.h. DEPARTMENTAL BUSINESS – CITY CLERK – Repairs to Private Property Damaged by Fire Truck.
- Item XII.4.i. DEPARTMENTAL BUSINESS – CITY CLERK – Appointment to Port Commission for Ward 3 – Alderman Griffin

\*\*\*\*\*

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Alderman Lishen made motion seconded by Alderman Parker and unanimously carried to approve the regular meeting minutes of the Long Beach Planning Commission dated January 12, 2017, as submitted.

\*\*\*\*\*

Alderman Griffin made motion seconded by Alderman Hammons and unanimously carried to approve payment of invoices as listed in Docket of Claims number 011717.

\*\*\*\*\*

Mr. Bill Leiteritz left the meeting after public comments.

Upon discussion regarding the drainage ditch behind his property on Sea Oaks Boulevard, the City Attorney apprised the Mayor and Board of Aldermen that, according to the Sea Oaks plat as recorded in the Harrison County Courthouse, the easements are perpetual easements and can only be altered by re-platting Sea Oaks with the approval of the homeowners and/or their association. No official action was required or taken regarding this matter.

\*\*\*\*\*

The Mayor recognized Steve Banston to discuss high water, Leigh Street. After considerable discussion, it was determined that Utility Partners working in conjunction with Engineer David Ball are assessing the situation to resolve the flooding and sewer issues. No official action was required or taken regarding this matter.

\*\*\*\*\*

There was no report from the Mayor's Office.

\*\*\*\*\*

Based upon the recommendation of Department Heads and certification by the Civil Service Commission, Alderman Ponthieux made motion seconded by Alderman Griffin and unanimously carried to approve personnel matters, as follows:

POLICE DEPARTMENT:

- Step Increase, Assistant Chief Alan Bond, PSA-16-IX, effective February 1, 2017;
- Step Increase, Dispatcher 1<sup>st</sup> Class Donna McArthur, PS-3-IX, effective February 16, 2017;
- Step Increase, Police Officer 1<sup>st</sup> Class Daniel Marks, PS-9-II, effective February 16, 2017;
- New Hire, Patrolman 1<sup>st</sup> Class Christopher D. Cousins (Certified Police Officer), PS-9-B, effective January 16, 2017;

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January 4, 2017

Attn: Board of Alderman  
Re: Long Beach Activity Center, Daugherty Road

Dear Board of Alderman,

Thank you for helping us provide activities for church fellowship that also welcomes the entire community of Long Beach, and surrounding areas.

Our church has used the Long Beach Senior Recreation Center on Daugherty multiple times in the past for various purposes. We would like to once again request permission for use of your facility on February 5<sup>th</sup>, 2017, for our annual Super Bowl fellowship. We would like to setup beforehand and will cleanup quickly after the event.

The purpose of this letter is to request that you waive the rental fee for the Senior Rec Center. Our request for a waiver is based on inviting the community to share in the Super Bowl fellowship, where food and entertainment is provided by us at no charge to the community.

We await your response and thank you again not only for all your help with this function, but also for your consideration in this matter.

Respectfully,

A handwritten signature in black ink, appearing to read "Matt Murphy".

Matt Murphy  
Lead Pastor

*rescue.....restore.....release*

5169 Espy Avenue  
Long Beach, MS 39560

Phone: 228-452-9318  
Fax: 228-452-3013

Website: cotgs.net  
E-mail: office@cotgs.net

Upon discussion, Alderman Hammons made motion seconded by Alderman Parker and unanimously carried to approve the request as set forth above, waiving fees in accordance with City policy regarding non-profit organizations and community events.

\*\*\*\*\*

There came on for consideration a letter with attachments from Recreation Director Bob Paul, as follows:



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| Item   | QTY | Cost      |
|--|-----|-----------|
| JBL Speakers (JRX 118S)                      | (2) | \$750.00  |
| JBL Speaker (JRX112M)                        | (1) | \$450.00  |
| JBL Speaker (Control 30)                     | (2) | \$1372.00 |
| Mackie mixing Console 16.8 (J15286)          | (1) | \$600.00  |
| Sony compact mini disk player (MXD-D3)       | (1) | \$350.00  |
| Rane Mojo series Stereo Equalizer (MQ302)    | (1) | \$70.00   |
| Crown Amplifier (CT 2000)                    | (2) | \$400.00  |
| Peavey 2.6c Power Amplifier                  | (1) | \$400.00  |
| Pioneer double cassette tape deck CT-V70     | (1) | \$150.00  |
| Apollo over Head Projector (15000)           | (1) | \$75.00   |
| Epson Video Projector (EMP X3)               | (1) | \$100.00  |
| Mackie 220 watt power supply class a         | (1) | \$200.00  |
| Dbx Drive rack PA Loudspeaker control system | (1) | \$350.00  |
| Zoom Studio 1202 512 Programs true stereo    |     |           |
| 44.1 KHz Sampling                            | (1) | \$150.00  |
| All Cables and wires                         |     |           |
| PA Gear rack                                 | (1) |           |
| Video Stands                                 | (2) |           |
| Speaker Stands                               | (2) |           |

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City of Long Beach  
Budget Amendment Request

|                 |                   |                |                  |
|-----------------|-------------------|----------------|------------------|
| Fund Name       | <u>General</u>    | Date           | <u>1/17/2017</u> |
| Department #    | <u>435</u>        | Budget Entry # | <u></u>          |
| Department Name | <u>Recreation</u> |                |                  |

|                      | Original Budget | Prior Amendments | This Amendment | Revised Budget |
|----------------------|-----------------|------------------|----------------|----------------|
| Operational Supplies |                 |                  |                |                |
| 435-610700           | 4,000           | -                | 1,500          | 5,500          |
| General Fund         |                 |                  | (1,500)        |                |

Amendment to move funds from General Fund to purchase sound system equipment for the Recreation Building.

Amendment #4

Upon discussion, Alderman Ponthieux made motion seconded by Alderman Parker and unanimously carried to approve the purchase of sound equipment and General Fund Budget Amendment, Fiscal Year 2016-2017, all as set forth above.

\*\*\*\*\*

Alderman Parker made motion seconded by Alderman Griffin and unanimously carried acknowledging the letter of intent to conduct a Republican Primary and Runoff (if necessary) from the Republican Executive Committee; said letter is as follows:

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Mayor and Board of Aldermen**

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There came on for consideration at a duly constituted meeting of the Mayor and Board of Aldermen of the City of Long Beach held on the 17<sup>th</sup> day of January, 2017, the following Resolution, which was reduced to writing and presented in advance of the meeting for reading and examination:

**A RESOLUTION BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF LONG BEACH, MISSISSIPPI, AUTHORIZING AND DIRECTING THE CITY CLERK TO ENTER INTO AN AGREEMENT WITH THE MUNICIPAL PARTY EXECUTIVE COMMITTEES OF THE DEMOCRATIC AND REPUBLICAN PARTIES TO PERFORM CERTAIN DUTIES IN PRIMARY ELECTIONS; AND FOR RELATED PURPOSES.**

**WHEREAS**, pursuant to Mississippi Code Annotated Sections 23-15-263, as amended, the respective Municipal Party Executive Committees of the Democratic and Republican parties are responsible for conducting all Primary Elections (Miss. Code Ann. § 23-15-263 (1972)); and

**WHEREAS**, during the 2001 Legislative Session, Senate Bill 2523 and House Bill 1220 enabled the Municipal Party Executive Committees to enter into written agreements with Municipal Election Commissions and/or Municipal Clerks to perform certain specified duties in a Primary Election, such agreements being limited to the following six major areas concerning primaries that may be performed by Election Commissions and/or Municipal Clerks following the timely signing of such agreement: (1) appointing poll managers; (2) training of poll managers; (3) distributing ballot boxes; (4) printing ballots; (5) distributing ballots to poll managers; and (6) canvassing and certifying the election. (Miss. Code Ann. §§ 23-15-239; 23-15-265; 23-15-267; 23-15-333; 23-15-335; 23-15-597 (1972))

**WHEREAS**, it is the desire of the said Municipal Party Executive Committees of the Democratic and Republican parties to enter into such an agreement as contemplated and allowed by law with the City Clerk of the City of Long Beach and the Municipal Election Commission; and

**WHEREAS**, The Mayor and Board of Aldermen of the City of Long Beach,

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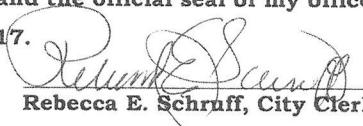
Alderman Parker made motion seconded by Alderman Griffin and unanimously carried to approve the temporary appointment of Kini Gonsoulin and Tina Dahl as Deputy City Clerks to assist in the 2017 Elections and to spread the appointments/oaths of office upon the minutes of this meeting in words and figures, as follows:

APPOINTMENT, OATH OF OFFICE  
AND  
APPROVAL OF APPOINTMENT  
OF  
KINI GONSOULIN  
AS DEPUTY CITY CLERK

STATE OF MISSISSIPPI  
HARRISON COUNTY  
CITY OF LONG BEACH

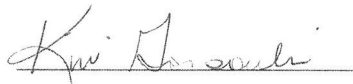
I, Rebecca E. Schruff, City Clerk within and for City of Long Beach, Mississippi, do hereby appoint Kini Gonsoulin, my true and lawful Deputy City Clerk in and for Long Beach, Mississippi, for the term beginning January 17, 2017 through June 30, 2017, to do and perform all duties and acts which are required of me lawfully to do for municipal elections.

Given under my hand and the official seal of my office this the 17<sup>th</sup> day of January, 2017.

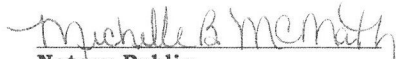
  
Rebecca E. Schruff, City Clerk

O A T H

I, Kini Gonsoulin, do solemnly swear that I will faithfully support the Constitution of the United States, the Constitution of the State of Mississippi, and obey the laws thereof, that I am not disqualified from holding the office of Deputy City Clerk, Long Beach, Mississippi; that I will faithfully discharge the duties of the office which I am about to enter. So help me God.



Sworn to and subscribed before me, this the 17<sup>th</sup> day of January, 2017.

  
Notary Public

MY COMMISSION EXPIRES:



**MISSISSIPPI MUNICIPAL GOVERNMENT WEEK**

**A RESOLUTION OF THE CITY OF LONG BEACH RECOGNIZING MUNICIPAL GOVERNMENT WEEK, JANUARY 15-21, 2017, AND ENCOURAGING ALL CITIZENS TO SUPPORT THE CELEBRATION AND CORRESPONDING ACTIVITIES.**

**WHEREAS**, municipal government is the government closest to most citizens, and the one with the most direct daily impact upon its residents; and

**WHEREAS**, municipal government is administered for and by its citizens, and is dependent upon public commitment to and understanding of its many responsibilities; and

**WHEREAS**, municipal government provides services and programs that enhance the quality of life for residents, making their town their home; and

**WHEREAS**, municipal government officials and employees share the responsibility to pass along their understanding of public services and their benefits; and

**WHEREAS**, Mississippi Municipal Government Week is a very important time to recognize the important role played by municipal government in our lives; and

**WHEREAS**, Mississippi Municipal Government offers an important opportunity to convey to all the citizens of Mississippi that they can shape and influence government through their civic involvement; and

**WHEREAS**, the Mississippi Municipal League and its member municipalities have joined together to teach students and other citizens about municipal government through a variety of different projects and information.

**NOW THEREFORE BE IT RESOLVED THAT THE CITY OF LONG BEACH JOINS WITH THE MISSISSIPPI MUNICIPAL LEAGUE AND MUNICIPALITIES ACROSS THE STATE OF MISSISSIPPI IN DECLARING JANUARY 15-21, 2017, MISSISSIPPI MUNICIPAL GOVERNMENT WEEK.**

Alderman Ponthieux made motion seconded by Alderman Griffin to adopt the above and foregoing resolution and the question being put to a roll call vote by the Mayor, the result was as follows:

|                         |       |                    |
|-------------------------|-------|--------------------|
| Alderman Bernie Parker  | voted | Aye                |
| Alderman Gary Ponthieux | voted | Aye                |
| Alderman Kelly Griffin  | voted | Aye                |
| Alderman Alan Young     | voted | Absent, Not Voting |

**Minutes of January 17, 2017  
Mayor and Board of Aldermen**

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CLIENT COPY

**Wolfe • McDuff & Oppie**  
CERTIFIED PUBLIC ACCOUNTANTS  
(A Professional Association)

Michelle Oppie Gist, CPA

Kyriaki Jessica Martin, CPA

Julia Whitley Johnson, CPA

Jesse J. Wolfe, CPA (1927-2009)

Grover B. McDuff, CPA (1923-2016)

Jack A. Oppie, CPA (1960-2014)

3103 Pascagoula Street • Pascagoula, MS 39567 • Phone: 228-762-6348 • Fax: 228-762-4498 • www.wmocpas.com

January 12, 2017

To the Honorable Mayor, Board of Alderman, and Management  
The City of Long Beach, Mississippi  
Long Beach, Mississippi

We are pleased to confirm our understanding of the services we are to provide the City of Long Beach, Mississippi for the year ended September 30, 2016. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of the City of Long Beach, Mississippi as of and for the year ended September 30, 2016. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary Comparison Schedule
- 3) Schedule of the City's Proportionate Share of the Net Pension Liability
- 4) Schedule of the City's Contributions

We have also been engaged to report on supplementary information other than RSI that accompanies the City's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a separate written report accompanying our auditor's report on the financial statements:

- 1) Schedule of expenditures of federal awards

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information.

Membership in:  
American Institute of Certified Public Accountants • Mississippi Society of Certified Public Accountants  
AICPA Governmental Audit Quality Center • AICPA Center for Audit Quality • AICPA Employee Benefit Plan Audit Quality Center

CPA

America Counts on CPAs



# Minutes of January 17, 2017

## Mayor and Board of Aldermen

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acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

### **Audit Procedures—Internal Control**

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

### **Audit Procedures—Compliance**

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You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review on April 1, 2017.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to [include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon OR make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon]. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing

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federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately April 1, 2017 and to issue our reports no later than June 30, 2017. Michelle Oppie Gist is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$35,000. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the City of Long Beach, Mississippi and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

*Wolfe, McDuff & Oppie*

Wolfe, McDuff & Oppie, P.A.

**RESPONSE:**

This letter correctly sets forth the understanding of the City of Long Beach, Mississippi.

Management signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Governance signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



Minutes of January 17, 2017  
Mayor and Board of Aldermen



Thank you again for the opportunity to quote your municipal election support. We would ask that you please approve this proposal by signing and returning so that we can secure the necessary resources needed to support this service. Please feel free to call with any questions you might have pertaining to this proposal.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Bill Lowe'.

Bill Lowe  
Election Systems & Software  
Account Manager - State of Mississippi  
5738 Hwy 80 West Suite C  
Jackson, MS 39209  
Phone - 601-922-2476  
Cell - 601-497-4769  
Fax - 601-922-8475

\_\_\_\_\_  
Election Official Approval

"Maintaining Voter Confidence. Enhancing the Voting Experience."  
11208 John Galt Boulevard • Omaha, NE 68137 USA • Phone 402 593 0101 • Toll Free 1 800 247 8683 • Fax 402 593 8107 • www.essvote.com

\*\*\*\*\*

Alderman Carrubba made motion seconded by Alderman Lishen and unanimously carried to approve entering private property to repair damages to the yard and driveway, 5 Kay's Drive, caused by one of the City's fire trucks.

\*\*\*\*\*

Alderman Griffin made motion seconded by Alderman Parker and unanimously carried to appoint Eddie Seals to the Long Beach Port Commission, January, 2017 – July, 2017, as the representative for Ward 3.

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Mayor and Board of Aldermen

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APPROVED:

\_\_\_\_\_  
Alderman Leonard G. Carrubba, Sr., At-Large

\_\_\_\_\_  
Alderman Gary J. Ponthieux, Ward 1

\_\_\_\_\_  
Alderman Bernie Parker, Ward 2

\_\_\_\_\_  
Alderman Kelly Griffin, Ward 3

\_\_\_\_\_  
Alderman Ronnie Hammons, Jr., Ward 4

\_\_\_\_\_  
Alderman Mark E. Lishen, Ward 5

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Alderman Alan Young, Ward 6

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Date

ATTEST:

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Rebecca E. Schruff, City Clerk